



BROCKENHURST PARISH COUNCIL

ACTION PLAN 2023 - 2027

The Four Year Action Plan has been created to direct the actions of the Council until the next round of parish elections in May 2027.

This is a statement of the Parish Council's vision for the parish, its purpose, values, objectives and key priorities. It is not intended to be a traditional 'Parish Plan' which sets out aims and ambitions that are delivered by the community and partners as a whole.

It is a document that sets out what Brockenhurst Parish Council itself can achieve, either directly or by trying to increase its influence on the relevant delivery body, such as Hampshire County Council, New Forest District Council, New Forest National Park Authority and partner organisations.

The Council's vision for the next four years is “to promote and support our community as a vibrant village”.

The Four Year Action Plan was adopted by the Parish Council 20th June 2023 and this document adopted in **September 2023**.

An interim report from this action plan will be issued every six months.

This plan will be reviewed annually, next review due in June 2024.

Activity / Action	Lead	Budget	Timescale	Notes	Review/ Completed
A. Communication					
1. Councillor surgeries	Chairman	Nil	Autumn 2023	Trial in August and September 2023	Review September 2023
2. Stakeholder meetings	Chairman	Nil	Ongoing for the next four years	First meetings held with chairman Summer 2023	Regular meetings to be held
3. News sheets	Paul Pearse	Nil	Summer 2024	Autumn 2023 drafted	To be reviewed in Summer 2024
4. Notice board Policy	Clerk	Nil	Autumn 2023	Policy drafted	To be reviewed annually
5. Parish News Articles	Chairman	Nil	Ongoing	Chairman to prepare and submit a monthly article	Review Summer 2023
6. Website Improvement	Clerk	tbc	Summer 2024	Quotes to be obtained	To be implemented before the annual renewal in July 2024
7. Village Directory					Decision made to discontinue production. To be reviewed if necessary
8. Office digital screen	Clerk	tbc	Ongoing for next four years	Ongoing discussion on content and how to display	Ongoing review
B. Christmas Lights					
1. Annual Christmas lights	Russell Horne	Ongoing costs per year	Annually	Arrangements for 2023 ongoing	Proceeds and requirements reviewed annually

					Ongoing maintenance of lights
2. Documentation of procedures	Russell Horne	Nil	Autumn 2023	Records updated	Completed, updated if necessary
C. Citizens Awards					
Citizen Awards	Paul Pearse	tbc	Annually	First working party meeting arranged September 2023	To be reviewed annually
D. Office Use					
Community use of office	Clerk	Nil	Ongoing for next four years	Meetings to be arranged	To be reviewed annually
E. Village Centre Strategy					
Village Centre Strategy	Ros Bowles	£50.000	May 2027	Brookley Road Scheme to be implemented in 2023/24	Ongoing review by Full Council