

**MINUTES OF THE ANNUAL MEETING OF BROCKENHURST PARISH COUNCIL  
HELD ON TUESDAY 19th MAY 2020 VIA ZOOM VIDEO-CONFERENCE**

**Present:** Mr. P. Wales Chairman  
Mrs. R. Bowles Mr. M. Croker  
Mr. M Harris Mr. R. Horne  
Mr J Korbey Mrs. P. Mueller  
Mr. K. Whittle Mr. J. Wingham  
Mr R Wolstenholme  
HC Cllr. K. Mans  
Mr. J. Bailey Parish Clerk  
Mrs M Beckett Planning & Communications Officer  
Lymington Times and three members of the public.

### **Zoom Virtual Meeting Protocol**

The chairman stated that the annual meeting of the council would run in the usual manner but as this was the first such meeting using Zoom technology everyone should be patient with the both the technology and each other.

### **Opening remarks**

The chairman thanked Councillors for reacting carefully, responsibly and proportionately during the pandemic, taking the opportunity to thank residents for coming together and being kind and caring for one another. He also asked for a moment of silence and reflection for the recent non-covid related passing of Cllr. Harry Oram and ex-Cllr Adrian Burks.

### **Public Presentments**

The council was asked about the status of the Watersplash. It was confirmed that it will continue to not have the river flowing over the road until the planned road repairs are completed by Hampshire Highways. Equally, under the current restrictions, due to the Covid-19 pandemic, it isn't considered to be the right time for focusing on tourist attractions. Review due at next A&I Committee 2<sup>nd</sup> June 2020.

### **20/55 Election of Chairman**

Mr. P. Wales was unanimously elected as Chairman.

**20/56 Chairman's Declaration of Acceptance of Office.** The Declaration of Acceptance of Office was signed by the Chairman.

**20/57 Election of Vice-Chairman.** Mr. M. Harris was unanimously elected as Vice-Chairman.

**20/58 Vice-Chairman's Declaration of Acceptance of Office.** The Declaration of Acceptance of Office was signed by the Vice-Chairman.

## 20/59 Election of Committees and Representatives

<b>Events</b>	John Korbey Members of public W.I. Brockenhurst Church Friends of Brockenhurst	Michael Harris	Richard Wolstenholme PTA Business Association
<b>Amenities and Infrastructure</b>	Pauline Mueller Ros Bowles Kevin Whittle	Michael Croker Pete Wales	John Korbey Richard Wolstenholme
<b>Nalder Bequest</b>	Ros Bowles Pauline Mueller Mark Böckle (co-opted)	Michael Croker Richard Wolstenholme Helen Barnett (co-opted)	Michael Harris John Korbey Derek Browne (co-opted)
<b>Personnel and Resources</b>	Michael Harris Pete Wales	Russell Horne Ros Bowles	John Korbey
<b>Planning</b>	Russell Horne John Wingham	John Korbey Ros Bowles	Pauline Mueller Kevin Whittle Richard Wolstenholm
<b>Policy</b>	Michael Croker	Russell Horne	Pete Wales
<b>Climate Action Group</b>	Mary Pattison Michael Croker	Michael Harris Russell Horne	Ros Bowles Kevin Whittle Pauline Mueller

### Representatives on outside bodies:

<b>Bailey Benefice</b>	Chairman
<b>Hampshire Association of Local Councils</b>	John Korbey
<b>Village Trust Directors</b>	John Wingham
<b>New Forest Consultative Panel Representative</b>	John Korbey
<b>New Forest Association of Local Councils</b>	John Korbey
<b>New Forest Passenger Transport Forum</b>	Kevin Whittle
<b>Solent Community Rail Partnership</b>	John Wingham
<b>Animal Accident Reduction Group</b>	Pauline Mueller

All proposed, seconded and agreed unanimously.

**20/60 Apologies for absence:** DClr. Mrs M. Holding

**20/61 Declarations of Interest/Requests for Dispensation:** None.

**20/62 Minutes of the Meeting held 17th March 2020.** These were proposed, seconded and signed as a correct record.

**20/63 Matters Arising:**

It was confirmed that Legislation put in place to cover the Covid-19 pandemic meant that the Annual Parish Meeting could not take place this year. It will be run in April 2021 if conditions allow.

**20/64 County Councillor's Report**

Councillor Mans reported that the primary concern for HCC is to reduce the spread of the Covid-19 virus. The council is working virtually with only 60 staff (out of 2000) working from the Winchester offices. He raised three key threads; raising the issues with PPE in care homes, budget arrears estimated £22m by the end of July, schools opening soon but with no fines imposed for non-attendance.

**20/65 District Councillor's Report**

Michael Harris reported that most district council staff were currently working remotely and services continue to run. Finance is an issue and the District Council is lobbying Parliament for workable solutions. A shared ownership scheme for house buying has been launched. £38m of grants have been distributed to businesses in the New Forest. The continued closure of the public toilets in the Brookley Road car park will be raised with the Operations team at the district council. It was noted that motorists are speeding in the village whilst the growing use of second homes, currently prohibited under the Covid-19 regulations, was questioned. **Action: Clerk to investigate how breaches of covid regulations should be reported.**

**20/66 Councillor Vacancy**

The Chairman confirmed that the Returning Officer at NFDC had been informed of the vacancy but conditions currently do not allow for an election to take place. Status will be reviewed.

**20/67 Brookley Road Carpark**

The chairman confirmed that plans had been received but that consultation continues. After debate, action was delegated to the Amenities and Infrastructure committee meeting in June.

## **20/68 Reports and response to Consultations**

Minutes of the April Planning meeting, following circulation, were accepted as read.

## **20/69 Correspondence**

Confirmation that the new Post Office will open in June in the Welcome store in Brookley Road (subject to completion of staff training in the current pandemic lockdown). It was noted that ANZAC and VEDay events had been cancelled but a "Virtual" VEDay arranged for the village was successful. Bronya Szatkowska from the Brockenhurst Business Association was thanked for her efforts in pulling this together.

## **20/70 Accounts for payment.** Proposed, seconded and agreed.

- i) HMRC - PAYE and NIC - £6171.19
- ii) Streets - supplies - £59.76 and £71.20 - £130.96
- iii) SPG Mowers - supplies - £80.74 and £4.93 - £85.67
- iv) ICCM - subscription - £95
- v) Transfer to Reserves at Cambridge B.S. - £20,000
- vi) Gates - petrol - £23.94
- vii) Westbeams Tree Care - Churchyard tree work - £2982
- viii) HALC subscription - £799.79
- ix) Surrey Hills Solicitors - new office lease work - £840
- x) BrightPay - PAYE subscription - £118.80
- xi) Screwfix - Safety boots for groundsmen - £85.98
- xii) SLCC - CiLCA fee - £350
- xiii) BVT - office rent - April-June - £687.50
- xiv) Lyndhurst Landscapes - War Memorial grass cutting - £60
- xv) Shaw and Sons - Accounts books - £78
- xvi) EdgelT Systems - Accounts system annual subscription - £418.80

## **20/71 Items to note - to include items raised by members of the public**

It was confirmed that the verges in The Rise are still to be restored by Hampshire Highways. A management plan for future developments will be sought by the Planning Committee when appropriate.

## **20/72 Date of Next Meeting** 16th June 2020 7.00 pm.

The meeting closed at 8.30 pm.