

**MINUTES OF A MEETING OF BROCKENHURST PARISH COUNCIL  
HELD ON TUESDAY 18th FEBRUARY 2020 AT BROCKENHURST VILLAGE HALL**

**Present:** Mr. M. Harris Chairman  
Mrs. R. Bowles Mr. K. Whittle  
Mr. M. Harris Mr. R. Horne  
Mr. J. Korbey Mrs. P. Mueller  
Mr. J. Wingham Mr. R. Wolstenholme  
Mrs. M. Pattison Parish Clerk  
Mr. J. Bailey Deputy Clerk

Lymington Times

and two members of the public.

**Public Presentments**

No presentments were made.

**20/16 Apologies for absence:** Mr. H. Oram, Mr. P. Wales, Mr. M. Croker, HC Cllr. K. Mans, D Cllr. Mrs. M. Holding,

**20/17 Declarations of Interest/Requests for Dispensation:** None.

**20/18 Minutes of the Meeting held 21st January 2020.** These were proposed, seconded and signed as a correct record.

**20/19 Matters Arising:**

i) Following up on the Post Box closure in Brookley Road. Letters were written to the CEO of Royal Mail and the local MP seeking their support. Permission was sought and granted to put a map showing local post boxes on the closed box. This is now in place.

ii) Pancake Races. These will go ahead on 25<sup>th</sup> February.

iii) Cash Machine. The Link Cash Machine is being re-installed at the convenience store on the A337 and should be operational by the end of this week.

iv) The Facebook survey regarding wheelie bins versus black sacks that was criticised for being inappropriate was posted to Facebook by a resident. The actual survey was targeted to 1,100 residents.

v) The re-designed Brookley Road car park plan will be provided once it is available.

vi) The letter to Pont St Martin has been drafted and is in the process of being translated.

vii) North Road parking. It was confirmed that this had been reported but no action is to be taken by Hampshire Highways. The residents have been informed.

## **20/20 County Councillor's Report**

In the absence of Councillor Mans there was no report.

## **20/21 District Councillor's Report**

Michael Harris confirmed that the number of households from Brockenhurst on the council house waiting list is currently eight and there are no households in B&B accommodation.

It is likely that Brockenhurst will be awarded one dedicated individual district councillor in the forthcoming boundary review

## **20/22 Annual Parish Meeting**

A request was made for agenda items and running order. There was discussion about how to make it informative and engaging. It was suggested that we get a guest speaker to talk about recycling. **Action: Clerk.**

A resident had reported concern that the Annual Parish Meeting is held after the date of closure of nominations for Parish Council elections. This is noted for the next election in three years' time.

## **20/23 Committee Structure**

i) Additional members on Amenities and Infrastructure; Pauline Mueller, Richard Wolstenholme and Michael Harris were added as members.

ii) Climate Action Plan Committee, the first meeting to be at 3:30 on Monday 2nd March in the Parish Council Office. A report was given about the Rural Community Energy Fund event on 13th February. Funding is available for current community plans and therefore Brockenhurst might be late for this initiative but the committee would like to look at possible schemes in the future. BVT are to undertake an Energy Audit which could be relevant to this fund.

## **20/24 Reports and response to Consultations to include ratification of recommendations**

i) Events meeting and Village Events Committee

The Events meeting discussed the Pancake Races on 25th February where the races start at 3:30. Stewards are required for the road closure barriers and councillors were encouraged to enter.

The Village Events Committee are focusing on VEDay75 on Friday 8th May and VJDay75 on Saturday August 15th. VEDay75 is quite advanced in planning with events centred around the Station carpark and Brookley Road. Performers, talks by veterans, classic cars, community stalls and refreshments will be included at both sites.

ii) Planning committee

The January meeting had six plans to consider, including the Balmer Lawn Hotel development.

iii) Amenities and Infrastructure committee

The Clerk reported on the latest A & I meeting in the absence of the Chairman. The adoption of the Memorial Inspection Policy; the purchase of dedicated system to log and manage inspections; the delegation of decision making relating to the Village Sign to the Clerk / in conjunction with the Committee Chairman, and funding of the sign not being conditional on grant funding were all resolved.

iv) Quadrant meeting

The Quadrant meeting covered several subjects. Camping and Caravan parks are a concern. Climate Emergency and responsibility for roadside ditches were discussed, although these were inconclusive. Next meeting confirmed as 12th May in Sway.

**20/25 VE Day 75 Licence applications:**

It was **resolved** to apply for these Road Closure Order Bunting licence, and Temporary Event Notice on behalf of the village as costs should be reclaimable due to this being a national celebration. A street collection will be applied for directly by Royal British Legion.

**20/26 Document Retention Policy**

It was **resolved** to adopt the NALC model document retention policy.

**20/27 Newsletter - Spring Edition**

Councillors were requested to provide drafts ready for an end of March publication. **Action: Councillors.**

**20/28 HALC Conference**

It was **resolved** to send the Deputy Clerk to attend this event on 18th March 2020.

**20/29 Correspondence**

Friends of Brockenhurst raised concerns about the verges on The Rise being gravelled over, this is being followed up with Hampshire Highways.

A resident raised concern about the depth marker at the Watersplash. This will be cleaned by the Lengthsman but a request has made for Highways to re-paint them.

Bournemouth Airport is holding a site visit open day on Friday 21st February regarding the proposed implementation of new satellite-based instrument approach. Consultation closes 27th March.

**20/30 Accounts for payment. Proposed, seconded and agreed**

- i) Brock Village Hall - Room hire - £112.50
- ii) Streets Ironmongers - supplies - £23.40
- iii) BT phone bill - £72.24
- iv) Lengthsman – £1620 - Brockenhurst - £384, Sway - £660, East Boldre - £576.

### **20/31 Items to note - to include items raised by members of the public**

The ditch clearance recently undertaken is working to alleviate flooding even though the conditions were exceptional this weekend.

Councillors were requested to let the Clerk know of any road signs that need cleaning around the village so that the Lengthsman can be instructed **Action: Councillors**

The Village Entry signs have been confirmed for March 2020 installation.

The footpath from New Forest Drive to North Weirs is in need of surface improvement. The clerk will enquire of the potential cost for consideration next month. **Action: Clerk**

The suggestion was made to look into setting up a "French Market" event in the village and invite our Pont St Martin friends to attend. **Action: RB.**

### **20/32 Date of Next Meeting**

The meeting closed at 8.30 pm. Date of next meeting: 17th March 2020 - 7.00 pm

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it was resolved that the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.**

### **20/33 Amenities and Infrastructure Committee**

It was resolved to accept the recommendation of the A&I committee that Vita Play be awarded this contract. The Clerk will apply for the release of S106 funding. **Action: Clerk**