

**MINUTES OF A MEETING OF THE AMENITIES AND INFRASTRUCTURE
COMMITTEE OF BROCKENHURST PARISH COUNCIL HELD ON
TUESDAY 5th FEBRUARY 2019 AT BROCKENHURST VILLAGE HALL**

Present: Michael Croker Chairman
John Korbey Harry Oram
Kevin Whittle John Wingham

Mary Pattison Parish Clerk

19/01 Apologies for absence Henry Mellor

19/02 Declarations of Interest None.

19/03 Minutes of the Meeting held 9th October 2019

These were proposed, seconded and signed as a correct record.

19/04 Matters Arising (not on the agenda) None.

19/05 Amenities report/Physical Asset report

i) Allotments

Composting toilet for the allotments. Concerns raised with Environmental Health have lead to the idea being dropped.

The cost of improving the track by filling the potholes should be approx. £420, previously agreed, and can be done by the Lengthsman in the new financial year.

The tree work is to be done on the morning of 15th February at a cost of £762 plus some other small items.

A skip is required to remove rubbish from the plots once more. This will cost £260 and was agreed for the new financial year. It was suggested that a clause should be included in new contracts to prevent people bringing items to the allotments which they then leave behind.

This is to be recommended. Action: Clerk.

Harry Oram will contact the fencing contractor to get him to fix the fence down in a couple of places to prevent rabbits getting in. **Action: HO.**

ii) Cemetery

The review of the conditions of operation is almost complete. It has been thorough and complex so has taken time to do.

The main path needs top dressing in the spring and quotes are being sought. The work will be carried out in the next financial year. **This is to be recommended. Action: Clerk.**

A skip is required to remove rubbish from the cemetery, as well as some clay spoil. Prices for a combined job will be sought. **This is to be recommended. Action: Clerk.**

The Groundsman would like to create a post and wire fenced area at the shed to improve the appearance. He will do the work so the cost will be materials only. **Expenditure up to £250 is to be recommended. Action: Clerk.** The Church Lane logs have today been inspected and signed off by Harry Oram.

iii) War Memorial

Harry Oram has today inspected all the trees and no problems are reported.

The only outstanding item on the War Memorial Renovation project is the removal of the 1937 bench which will be done when ground conditions allow a tractor to cross the grass.

iv) Playground

The items arising from the annual inspection report by RoSPA have been addressed as far as possible. The clamp on the toddler climbing frame has been replaced and the front fence has been mended as a new panel of the right size could not be obtained.

The new surfacing was again discussed and in principle it was agreed to go ahead with obtaining quotes for the rubber mulch type surface over the whole area, as we have delayed for a couple of years subject to the office re-location. It was noted that we have sixty years remaining on our lease. We could remove the cross-trainer as it is flagged annually as not being suitable for its location, despite being acceptable at the time of installation. **This is to be recommended. Action: Clerk.**

The tree on the boundary with the left-hand houses will be removed on Thursday 14th February. The Village Hall and Pre-School will be advised. **Action: Clerk.**

v) Seats, signs and bus shelters etc.

The latest Village sign designs were collected today and quotes will be obtained for their construction prior to an application for grant funding. Kevin Whittle will be able to construct the steel box required to fix the sign to its post, and to procure the post itself. **Action: Clerk.**

The annual seat inspection is now due and will be done shortly by Michael Croker.

19/06 Village Wish List (following S106 funding)

The Terms of Reference of the Working Party were approved subject to the removal of the specification of deadlines in February 2019. The initial meeting of S106 WP will be on Monday 11th February at 7pm in our office.

19/07 Infrastructure Report

i) New Office update

A meeting is to take place with BVT tomorrow to discuss the latest plans for the new office and to discuss the terms of the lease.

ii) FP 501 refurbishment

The grant funding has now been confirmed for the FP 501 refurbishment and it is hoped to be able to do the work in half-term. **Action: Clerk.**

iii) Christmas lights

Russell Horne has provided a written report of the issues to be considered for the future Christmas lights display. These will be discussed further in due course.

iv) Risk Assessment schedule

Harry Oram will undertake the checking of the Risk Assessment schedule with the Clerk.
Action: HO/Clerk.

v) Cycle parking in Brookley Road

The lack of cycle parking in Brookley Road has been raised at main PC meetings and a temporary rack has been investigated. Further enquiries will be made regarding hire cost, potential location and grant funding. **Action: HM/Chairman.**

vi) Firebell post replacement

The Firebell post will need replacement in the next couple of years and sweet chestnut is to be recommended. Kevin Whittle and Harry Oram will enquire further regarding prices and sources. **Action: HO/KW.**

vii) Adoption of BT phone boxes

The adoption of BT phone boxes does not seem to be making progress. The groups will be contacted to find out whether they continue to be interested. If not perhaps the boxes should be removed and sold. The filler will be put in the Wootton one when weather conditions allow.

viii) Pavement at Meadens Garage, Sway Road

The car transporter frequently parks on the pavement, which has been recently repaired, when it is delivering to Meadens in Sway Road. **It is to be recommended** that the PC should write to Meadens to ask them to request the delivery drivers not to park on the pavement. **Action: Clerk.**

ix) Watersplash Sluice

The Watersplash sluice is open at present to allow the water to pass underneath for the winter. The board will be re-inserted in time for Easter if conditions allow.

19/08 Event reports

The pancake races will take place on March 5th. There are no plans for a celebration of the anniversary of D-Day this year but one is likely for VE Day next year.

19/09 Any Other Business. None.

19/10 Date of Next Meeting: 12th March, 4th June 2019 7.00 pm. The meeting closed at 9.10 pm.