

**MINUTES OF THE ANNUAL MEETING OF BROCKENHURST PARISH COUNCIL
HELD ON TUESDAY 14th MAY 2019 AT BROCKENHURST VILLAGE HALL**

Present: Mr. P. Wales Chairman

Mr. M. Croker Mr. M. Harris
Mr. R. Horne Mr. H. Mellor
Mrs. P. Mueller Mr. H. Oram
Mr. K. Whittle

Mrs. M. Pattison Parish Clerk

Lymington Times

and two members of the public.

All Councillors have signed their Declarations of Acceptance of Office before the commencement of the meeting.

The new councillors were welcomed by the Chairman and all were introduced to each other.

Public Presentments

No presentments were made.

19/65 Election of Chairman

Mr. P. Wales was unanimously elected as Chairman.

19/66 Chairman's Declaration of Acceptance of Office. The Declaration of Acceptance of Office was signed by the Chairman.

19/67 Election of Vice-Chairman. Mr. M. Harris was unanimously elected as Vice-Chairman.

19/68 Vice-Chairman's Declaration of Acceptance of Office. The Declaration of Acceptance of Office was signed by the Vice-Chairman.

19/69 Election of Committees and Representatives

Amenities and Infrastructure	Michael Croker Kevin Whittle	John Korbey	Henry Mellor	Harry Oram
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Events	John Korbey Brockenhurst Church PTA	Harry Oram Friends of Brockenhurst	Business Association Members of the public
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Nalder Bequest	Michael Croker Derek Browne (co-opted)	Michael Harris Helen Barnett (co-opted)	John Korbey
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Personnel and Resources	Michael Harris Pete Wales	Russell Horne	John Korbey	Harry Oram
Planning	Russell Horne Kevin Whittle	John Korbey	Henry Mellor	Pauline Mueller
Policy	Michael Croker	Russell Horne	Pete Wales	

Representatives on outside bodies:

Bailey Benefice			Chairman	
Hampshire Association of Local Councils			John Korbey	
Village Trust Directors			Henry Mellor	John Wingham
New Forest Consultative Panel Representative			John Korbey	
New Forest Association of Local Councils			John Korbey	
New Forest Passenger Transport Forum			Kevin Whittle	Harry Oram (reserve)
Solent Community Rail Partnership			John Wingham	
Animal Accident Reduction Group			Harry Oram	Pauline Mueller (reserve)

All proposed, seconded and agreed unanimously.

19/70 Apologies for absence: Mr. J. Korbey Cllr. K. Mans

19/71 Declarations of Interest/Requests for Dispensation: None.

19/72 Minutes of the Meeting held 16th April 2019. These were proposed, seconded and signed as a correct record.

Minutes of the Annual Parish Meeting held on 23rd April 2019. These were proposed, seconded and signed as a correct record.

19/73 Matters Arising:

i) Annual Parish Meeting. The meeting was reasonably well attended this year, and it was noted that our meeting is one of the best-attended in the district, although it is hoped that the audience could be increased in future.

ii) ANZAC Service. This went well, again we were lucky with the weather. Our wreath was laid by ex-councillor Maj. Böckle in uniform, in the absence of the Chairman.

iii) Post Office. There is a lot of concern over the potential closure and various possibilities to retain it are under discussion. A meeting is to be arranged with the Business Association, BVT and the Post Office to discuss the options. Michael Harris will speak to the DC officers for advice.

19/74 County Councillor's Report

In the absence of Councillor Mans there was no report, but he has confirmed that Highways are preparing the additional campsite direction signs on the A337 to help prevent unnecessary turning at New Park.

19/75 District Councillor's Report

Michael Harris reported that there are no specific issues of note at present as the council is so new. Both he and Mrs. Holding were congratulated by the Chairman on their re-election as District Councillors.

19/76 Declaration of Eligibility for General Power of Competence

It was resolved unanimously that under the Localism Act 2011 this Council is eligible to adopt the General Power of Competence, having had at least two thirds of councillors stand for election and having a qualified Clerk.

19/77 Adoption of Annual Accounts 2018/19, inc. report from Internal Auditor

The Accounts for 2018/19, having been circulated in advance, were unanimously adopted.

19/78 Approval of Annual Governance Statement and Annual Return (AGAR)

i) Annual Return Section 1 - Governance Statement

It was resolved to respond 'Yes' in all boxes of the Governance Statement, Section 1 of the Annual Return for 2018/19.

ii) Annual Return Section 2 - Accounting Statement

It was resolved to adopt the Accounting Statement in Section 2 of the Annual Return for 2018/19.

19/79 Co-options to fill two electoral vacancies

There are two vacancies following the election. These will be filled by co-option at the June meeting, with the new councillors taking their seats at the July meeting. All the information will be put on our website from tomorrow.

19/80 Retirement of Parish Clerk - formation of Appointment Committee

The Clerk was thanked for her many years of service. In order to appoint a successor an Appointment Committee is to be formed, comprising Michael Harris, Russell Horne, Henry Mellor and Pete Wales.

19/81 Reports and response to Consultations

In the absence of John Korbey, Russell Horne gave a report of the last Planning Committee.

We have received a consultation on the closure of the layby on the A35 as part of the Holmsley Bridge replacement scheme. We will object to the closure as we wish to see it

retained, and we will also forward details of our proposal for the moving of the cattle grid near the tea room to Highways. We are trying to clarify whether lay-bys on the A337 are also to be included in the land swap. We will request a further site visit in our letter of objection so that any lack of clarity on either side can be resolved. **Action: Clerk.**

John Wingham attended the Solent Community Rail Partnership on our behalf. More volunteers are needed to help with the maintenance of the planting at the station. Russell Horne will enquire whether the Horticultural Association could help.

19/82 Correspondence

A Freshwater Restoration Strategy meeting is to be held on 28th June. Further details will be circulated once received.

19/83 Accounts for payment. Proposed, seconded and agreed.

- i) A & T - APM advert - £39.60
- ii) Surrey Hills Solicitors - Lease preparation advice - £336
- iii) Gates - petrol - £11.97
- iv) Brock Village Hall - Room hire - £97.50
- v) HALC - HR Consultancy Service - £180
- vi) Fair Account - Internal Audit - £190
- vii) X2Connect - Phonebox parts SW - £64.80
- viii) R. Elliott Associates - Structural Engineer report - £108
- ix) Brocken PCs - Set up of new laptop - £30
- x) G. Farwell Ltd. - Skip at allotments - £308.40
- xi) Lyndhurst Landscaping - Mowing War Memorial - £120
- xii) Viking Direct - Stationery - £43.15
- xiii) Reimbursement Mrs. M. Pattison - Laptop and Office 365, plus BrightPay Payroll subscription - £657.79
- xiv) Streets - Supplies - £46.40
- xv) Kompan - parts for playground - £33.60
- xvi) Westbeams Tree Care - playground tree work - £90.

19/84 Items to note - to include items raised by members of the public

It was noted that the next Verderers meeting is tomorrow.

The Friends of Brockenhurst Spring Meeting takes place on Friday, at which Sally Fear, well-known local photographer, is speaking.

It was noted that hustings for the European elections are to be held at the Village Hall on Tuesday 21st May at 7pm.

19/85 Date of Next Meeting

11th June 2019 7.00 pm (Please note alteration to date of June meeting)

The meeting closed at 8.25 pm.