

**MINUTES OF A MEETING OF THE AMENITIES AND INFRASTRUCTURE  
COMMITTEE OF BROCKENHURST PARISH COUNCIL HELD ON  
TUESDAY 5th JUNE 2018 AT BROCKENHURST VILLAGE HALL**

**Present:** Michael Croker Chairman  
John Korbey Henry Mellor  
Harry Oram  
  
Mary Pattison Parish Clerk

**18/10 Election of Chairman**

Michael Croker was unanimously elected as Chairman.

**18/11 Apologies for absence** Kevin Whittle John Wingham

**18/12 Declarations of Interest** None.

**18/13 Minutes of the Meeting held 6th February 2018**

These were proposed, seconded and signed as correct.

**18/14 Matters Arising (not on the agenda)** None.

**18/15 Amenities report/Physical Asset report**

**i) Allotments**

The Clerk reported that there are no vacant plots and no waiting list at present.

Some repair work is needed on the track. The Clerk was authorised to obtain quotes from a contractor to put down some hoggin in the most severe potholes. **Action: Clerk.**

Harry Oram will finish the tree inspection. It is apparent that some work will be needed in the autumn, which can be combined with work on the churchyard trees. **Action: HO.**

**ii) Churchyard**

Some A-board type strimming warning signs have been suggested. These can be purchased at £68 each plus delivery. It is to be recommended that two should be obtained. **Action: Clerk.**

A consultant has provided a report on two trees at the churchyard. It is to be recommended that one be felled as a monolith and the other monitored quarterly. **Action: Clerk/HO.**

The Groundsman has requested that a temporary employee be taken on part-time for the summer to assist with the mowing and this is to be recommended. **Action: Clerk.**

### iii) **War Memorial**

Harry Oram inspected the Field Maple in April and will monitor it quarterly. One of the flowering cherries will need to be replaced in the fairly near future.

Michael Croker gave an update on the renovation project, which is almost complete. The concrete bench removal will be done when we have the digger next in the village. A template will be drawn for the slab which needs to be cut to shape.

The potential purchase of Silent Soldier/Lamppost poppies for Remembrance 2018 was discussed. The purchase of large poppies to go on lampposts and fences in sufficient quantity to go on all the lampposts in Brookley Road, the main road and other locations for approx. £250 in total, is to be recommended, in preference to a Silent Soldier silhouette for the War Memorial. They will be put "back-to-back" and fixing costs will have to be considered.

### iv) **Playground**

The moving of the Cross-trainer to the MUGA is to be recommended. We will investigate the possibility of installing it ourselves.

The installation of rubber mulch surfacing is to be recommended to remove the need for maintenance. Henry Mellor will assist with producing an accurate drawing of the playground so that the area of mulch surfacing can be calculated and quotations obtained. The French drain will be installed as part of this project. **Action: Clerk/HM.**

### v) **Seats, signs and bus shelters etc.**

The Village sign project was discussed but the proposal for a sign was not supported in these times of austerity. A future council could re-consider the suggestion.

The Waters Green Bus shelter has been inspected and is in good condition.

## **18/16 Infrastructure Report**

### i) **New Office update**

A meeting is to be held tomorrow and a report given at the next Parish Council meeting.

### ii) **Adoption of BT phone boxes**

The BT contract has been signed and returned, and £1 fee paid for all three boxes. Interest is now being shown by a resident of Tiptoe to take on the Wootton box. No date has yet been given for the removal of the equipment which will allow the refurbishment to start. A survey is to be done which will establish the condition of each box. **Action: KW.**

### iii) **Footpaths**

#### **FP 501 refurbishment**

Harry Oram is trying to find information on an NPA grant which might pay for 100% of the footpath cost, but if this is not possible we will make an application to the Small Grant Fund at HCC which will provide 50% and the NPA should provide 25%. Quotes will be obtained for the work.

#### **Footpath at Catholic Church**

The footpath surface is not very wheelchair-friendly. The Catholic Church will check the terms of their licence agreement with the FC.

#### **Waters Green path**

The path has not been finished properly and the verges not repaired. The drain is not in the correct position to take away the puddle. It was noted that we have access to some of the correct topsoil if it should be needed by HCC. **Action: Clerk.**

#### **Chestnut Road/old Grigg Lane path**

The path is too steep for wheelchair users so we will contact HCC to see whether it can be re-graded. **Action: Clerk.**

### iv) **Village Wish List (following S106 funding)**

A Working Party will be established to look at the suggestions and their viability to see whether they should be taken forward. The members will be Michael Croker, John Korbey, Henry Mellor and Harry Oram.

### v) **Risk Assessment schedule**

The schedule will be updated with the latest inspection review dates and circulated to all councillors.

### **18/17 Event reports**

We understand that the revival of the Carnival is going ahead as a Road Closure Application has been made.

The WWI Commemoration Event will be a Concert on Saturday 3rd November at the village hall.

**18/18 Any Other Business.** None.

**18/19 Date of Next Meeting: 2nd October 2018 7.00 pm.** The meeting closed at 8.50 pm.