

**MINUTES OF A MEETING OF THE EVENTS COMMITTEE HELD ON  
WEDNESDAY 2 OCTOBER 2024 AT 5.30PM AT  
BROCKENHURST VILLAGE HALL**

Present: Cllr Paul Pearse (PP) Chairman  
Cllr Richard Wolstenholme (RW)  
Cllr John Korby (JK)

Janet Ward (JW) (RBL)  
Sue Jory (SJ) (RBL)  
Philip Dinn (PD) (Rotary)  
Liz Wingham (LW) (WI, Lunch Club))  
Liz Dodwell (LD) (St Saviour's)  
Evelyn Bartlett (EB) (WI)  
Rebekah Donawa (Brockenhurst College)

Celia Jowett (CJ) Assistant Parish Clerk (APC)

**24/67 Apologies for Absence:** Di Fletcher (DF) Bronya Szatkowska (BS) Krys Yates (KY) (Brockenhurst School PTA)

**24/68 Declaration of Interest:** None

**24/69 Minutes of last meeting:** The minutes of the meeting held on 4 September 2024 were signed as a correct record.

**24/70 Parish Calendar**

An internal draft Events Committee Calendar for members was circulated on 18 September. This was approved. Members of the Events Committee would notify the APC of relevant events and the APC would keep the calendar up-to-date.

**24/71 Christmas Fun Evening Friday 6 December 2024**

APC reported that Magic Jack, Friday Girls, Brassed Toffs, Women's Institute, Royal British Legion, New Forest Ukraine, David Bennett, Rotary, Woodpeckers, Heartlands, Greener Brockenhurst/Plastic Free Brockenhurst, The Meddlars, Shining Lights, Brockenhurst Cricket Club, Food Rescue Kitchen, Friends of Brockenhurst, Richard Hobbs of the Football Club, Brockenhurst School PTA have confirmed they will be at the Fun Evening.

- The APC has received stall booking forms and copies of public liability certificates from: St Saviour's Church, Woodpeckers, Heartlands, Women's Institute, Greener Brockenhurst, David Bennett, Food Rescue Kitchen. The APC will remind the rest.

- PP and APC will plan the road set-up
- The APC will contact the Brookley Road businesses.
- The APC has applied to the NFDC for the road closure.
- BS has created new “Save the Date” and Christmas Fun Evening Posters.
- PD will organise the Father Christmas Grotto at the Commoners, arrangements to be the same as the last two years. Last year there were about 80 children who were given a present. The elves from Brockenhurst College will help. PD will send Brockenhurst College a risk assessment form.
- Entertainment: RW would book professional street entertainers. Vulcan, was approved in principle and RW would check how much space he would need and book him.
- LD would lead the carol singing with Brassed Off. Brockenhurst College has public address equipment and stage blocks which can be lent out for the fun evening. PP would liaise with RD about this.
- The power supply arrangements will be from Pot Pourri.
- The proposed Brookley Road works would be discussed with Hampshire County Council on 8 October.
- The APC would ask a brownie from Brockenhurst Brownies to be Mary to lead the donkey.
- **Costs as at 4 October:**

Entertainer	£ Cost	Total
Magic Jack	150	
New Forest Meddlars	200	
Brassed Toffs	350/455	
<i>Vulcan</i>	<i>650</i>	
Road closure	180	
Lymington Times	?	
poster	?	
<b>TOTAL</b>	<b>1635</b>	

- It was recommended that the Budget for 2025/26 be set at £8000 to cover the costs of VE Day, VJ Day, the Railway Centenary, Christmas Fun Evening 2025 and the Pancake Race 2026.

### **24/72 Future Events**

The RBL had been informed that VE Day 80 (8 May 2025) is a **Celebration** whereas VJ Day 80 is a **Commemoration**.

It was agreed that we would hold a picnic in the grounds of St Saviour's with a brass band on **Saturday 10 May** (or Sunday 11 May). It would be checked whether St Saviours would be available.

A Church Service would be held on 15 August for VJ Day, subject to availability being confirmed

The APC would contact Sarah Neller of Brockenhurst Village Hall about any plans.

### **24/73 200<sup>th</sup> Anniversary of the Railways.**

No date has yet been set, A decision on whether or not to mark an event will be taken when a date is notified.

**24/74 Date of Next Meeting:** 6 November 2024

### **ACTION POINTS**

- APC would keep the calendar up-to-date.
- APC to remind all stall holders to submit booking forms and public liability certificates
- APC will contact the Brookley Road businesses.
- PP to liaise with RD re stage equipment and sound
- PD to send risk assessment forms to Brockenhurst College re elves
- RW to enquire about Vulcan –check minimum space – and book him if possible.
- APC would liaise with Brassed Toffs re carol singing
- APC would ask a brownie to be "Mary"
- APC would contact the churches about VE Day Festivities and VJ Day commemorations.
- APC to speak to Sarah Neller of Village Hall about celebration of VE Day

The meeting finished at 6.30pm.

Signed

Date: