

**MINUTES OF A MEETING OF THE EVENTS COMMITTEE HELD ON
TUESDAY 14TH MAY 2024 AT 5.30PM AT BROCKENHURST VILLAGE HALL**

Present:	Cllr Richard Wolstenholme	Acting Chairman
	Cllr J Korbey	Steve Wilks
	Bronya Szatkowska	Janet Ward
	Liz Dodwell	Evelyn Bartlett
	Philip Dinn	Cllr Russell Horne
	Julie Wootten	David Bennett
	Diana Fletcher	
	Heather Lawrence	Parish Clerk

24/46 Apologies for absence: Cllr Paul Pearse, Sue Jory

24/47 Declarations of Interest: None

24/48 Minutes of last meeting: The minutes of the meeting held on 10th April 2024 were signed as a correct record.

24/49 To confirm final arrangements for the 80th Anniversary of D Day event 1st June

Brookley Road

Fifinellas are now starting their first set at 11am, will need power, a parking space if possible. The timing for their second set can be confirmed on the day once the Friday Girl timings are also confirmed but finish time must remain by 1.30pm. They have agreed that we can use their PA system for introductions, therefore we will not need to borrow any other PA system.

Steve Wilks confirmed that he has replies for seventeen cars and two tractors. He has asked for vehicles to enter Brookley Road via the Watersplash after 10am and they are aiming to leave by 2.30pm. Steve will co-ordinate all vehicles. Vehicles to be parked nearer the office side of the road to allow for any emergency vehicles and it is agreed that Corbins will need to load one van at 11am from the front of their shop, marshalls will escort the van in and out of the road. There is a possibility that some vehicles could then move to the Football Club if safe to do so.

There is a possibility for another tractor via a WI contact. John Korbey will make contact.

Road closure order is approved.

Arrangements for all road signage, traffic cones and gazebo to be confirmed.

Several people will be needed to erect the gazebo.

Richard has arranged the rota for marshalls, hi vis vests and walkie talkies to be available on the day.

Various shops are going to be arranging window displays. A further letter to be circulated to businesses to confirm window display w/c 27th May for two weeks.

History boards and easels are in the office and will need to be set up by the old post office on the day.

Walking tour leaflets are in the office. David Bennett has delivered some to the school and the rest are for distribution. Di Fletcher will collect some for the churches. Arrangements for distribution to Brookley Road shops and the rest to be given out on the day by marshalls.

It is still to be confirmed whether flags can be added to the Christmas tree holders in Brookley Road. Testing is required beforehand, along with a HCC licence.

Football Club

Bronya is co-ordinating.

Stalls can access the grounds to set up from 10am ready for a 1pm start and finishing around 5pm.

Inflatables will be pay as you go.

The cost of £135.00 for a face painter for three hours was agreed. She will offer free face painting.

Beat the Goalie run by the football club.

BBQ and ice creams are available.

PTA are running the refreshments, tea etc.

Football Club are organising a banner.

Other information and arrangements

The event is within budget at approximately £3000.

A&T advertising was agreed at £180.00 total price for three for two advert. Bronya to confirm.

Parish Magazine, it was queried whether the poster could be included in the next edition. The Parish Council page is already full but it might be possible to ask if it can be included on another page. Bronya or Di Fletcher to check with the editor.

Advertising on the day was queried as a number of people will be attending Brockfest at Brockenhurst College.

Ration book trail is being printed, Bronya to confirm arrangements for children to collect the ration book and what happens afterwards.

A possible running order of events at the football club to be added to digital boards in Brookley Road on the day.

David Bennett advised that Balmer Lawn Hotel are funding their own Blue Plaque to commemorate D Day, which will be put up the week beforehand. A press release will be arranged to explain how this location was importance to D Day.

24/50 Christmas Fun Evening 6th December 204

The following items were agreed:-

Phillip Dinn confirmed that NF Rotary would be able to host the Grotto again.
Fire crew to be contacted.

Clerk to book:
Magic Jack
New Forest Medlars
Busketeers
New Forest Big Band or Brassed Toffs
Donkey
Shining Lights
Ian Kruger – Bronya to contact

All other arrangements to be discussed at the next meeting.

24/51 Date of Next Meeting: ? 2024 at 5.30pm in the Craft Room at the Village Hall.

The meeting finished at 6.30pm

Signed:

Date: