

**MINUTES OF A MEETING OF THE EVENTS COMMITTEE HELD ON  
WEDNESDAY 21 February 2024 AT 5.30PM AT BROCKENHURST VILLAGE HALL**

**Present:**

Cllr Paul Pearse Chairman (PP)	
Cllr J Korbey (JK)	Steve Wilkes (SW)
Bronya Szatkowska (BS)	Krys Yates (KY)
Liz Dodwell (LD)	Elaine Blachford (EB)
Sue Jory (SJ)	Evelyn Bartlett (EvB)
David Bennett (DB)	Di Fletcher (DF)
Celia Jowett	Assistant Parish Clerk (AC)

**24/08 Apologies for absence:** Philip Dinn, Cllr Richard Wolstenholme, Helen Odhams (principal of Brockenhurst College), Janet Ward

**24/09 Declarations of Interest:** None

**24/10 Minutes of last meeting:** The minutes of the meeting held on 17 January 2024 were signed as a correct record.

**24/11 Review of Pancake Race.** This had gone well despite the weather. The rules need to be read out and be very clear.

**24/12 Update on the 80<sup>th</sup> Anniversary of D-Day Saturday 1 June 2024**

The action points agreed during the meeting of 17 January were reviewed.

- Speak to Brockenhurst College (PP)  
PP had contacted the Brockenhurst College marketing department. Various elements of the Commemoration could include the College site- eg any Vintage Car tour of Brockenhurst, a treasure trail around the village. It was queried whether visitors could park at Brockenhurst College and then they would naturally do a tour of the village. The College could be asked whether it can assist.
- Vintage Car Display. SW has contacted the Hampshire branch of the Military Vehicle Trust, but they are over-committed and in Normandy at that time. No response has been received to Steve's enquiries of the Military Enthusiasts of Dorset and the New Forest. SW has entered the Commemoration in the Diary of Events for the Rolls Royce and Bentley Clubs, so it is on those websites. SW will email all those who brought their cars to the Platinum Jubilee. The Clerk of Brockenhurst Parish Council will pursue any other relevant contacts.
- JK will liaise with Young Farmers at their next meeting.

Brookley Road Entertainment

- Application to close Brookley Road 1<sup>st</sup> June from 10am until 3pm. The AC will ensure all necessary applications are made in March.
- Barriers and BPC Gazebos. A gazebo will be needed to provide some "staging" for the Fifinellas. It can provide shade if there are health and safety concerns about the weather being very hot.
- Brockenhurst Business Association (BBA) will be contacted by RW or BS and the shops will be invited to create window displays. There will be a prize for best dressed window. DF will speak to David Hamilton of BBA about the allocation of windows for the displays.

- BS will produce a children's D-Day treasure trail (using the 70<sup>th</sup> Anniversary "Ration Book" pamphlet). It was suggested that the College could be included in the trail. Sponsorship for prizes will be sought by Brockenhurst Parish Council (BPC).
- Bunting and Flags can be hung up along the road. Further discussion required.
- DB spoke about:
  - D-Day History Walk. DB has already created a draft leaflet and needs instructions on how many to print and the budget. It was agreed to give one copy to each Brockenhurst School pupil (234 copies); copies to the local hotels and to the local churches. It was noted that 4000 of the leaflets made for the World War 1 commemorations have already been distributed. It was also noted that the 80<sup>th</sup> anniversary of VE Day will take place next year and some more D-Day leaflets may be used for that. DB only needs 10 days' notice to order the print run. AC will circulate the PDF of the D-Day Walk with the minutes. A print copy number will be decided upon in due course. To be discussed at the next meeting.
- History Boards.
  - 1) Civilian Life 1940/5
  - 2) Military Life 1940/55
  - 3) Key People in the Village

DB already has 3 easels and frames and will ask John Wingham for his help in setting them up.
- Blue Plaque Scheme for Brockenhurst.

DB proposed a blue plaque at the Balmer Lawn Hotel commemorating the planning of D-Day and a blue plaque for Gordon Jacobs, the Coronation Composer, at Pine Cottage on Meerut Road. DB wanted to erect the blue plaques before May 2024 as he wanted to establish an "existing scheme" before Historic England takes over the blue plaque scheme and reportedly introduce a £1200.00 fee per plaque.

DB suggested a blue plaque could be unveiled at Balmer Lawn on 30 May or during the D-Day celebrations. A QR code could be linked to biographies and historical details. This could be publicised in the local papers and potentially draw visitors to the celebrations.
- Musical entertainers and costs.

AC confirmed the Fifinellas have been booked for 2 sets between 11-30 and 1-30pm. They will charge £300 for 2 sets.

Festivities at the Football Club

The football club will open at 12pm, although it is foreseen that entertainment and food will start at 1pm and carry on until midnight, with a band in the clubhouse in the evening. The Football Club will make independent arrangements for the evening entertainment.
- Tea Tent at the Football Club

KY confirmed that the Brockenhurst School Parent Teachers Association (PTA) will run the tea tent at the football club in the marquee. It will include a children's activity area. EB confirmed the Women's Institute (WI) will donate cakes and KY will encourage the PTA to bake cakes too. The PTA will use the Tea Tent as a fundraising event for the school library.
- An inflatable attraction will be invited, and BS will check proposed costs arrangements and whether a contribution to children's entertainment by Brockenhurst Parish Council (BPC) will be appropriate.
- Three large marquees (12m x 6m) and toilets will be kept up after BrockStock until after 1<sup>st</sup> June.
- Toilet Costs – PP and JW approved the invoice for the toilets at £876. This is 50% of the costs which were split with the Football Club.

### Music and Community Stalls at the Football Club

It was acknowledged that the local care homes would like more interaction with the local children. The D-Day celebrations could be an ideal opportunity for this. Brockenhurst School Choir will be asked to perform World War 2 songs and dances. AC has already contacted John Littlewood, the headmaster. KY will follow this up and also with Shining Lights, the children's theatre group. Woodpeckers care home and Forest Oaks would be invited to the performances.

The Friday Girls had been given "Save the Date".

BS may invite Rock Choir.

- Royal British Legion will provide a children's stall.
- Friends of Brockenhurst (FoB) will host a tombola.
- PTA will organise the tea tent (KY)
- New Forest Park Authority might host an "awareness" stall.
- The Church will have a tent (DF)
- WI will have a stall promoting "Clean Rivers".
- Possible other contributors include Rotary, Greener Brockenhurst/Plastic Free Brockenhurst/National Park (Claire Sherwood)/Litter Pickers of the New Forest/Cubs and Scouts/Gateway. BS will contact music providers and community groups.

### Beacon

BS showed a picture of a beacon which could be used. PP noted that the BPC would not spend a lot of money.

The national celebrations and lighting of the beacons are on 6 June at 9.45pm. The vicar of St Saviours will hold a service at the War Memorial at 10am on 6 June. St Nicholas' bells could be rung or the Fire Bell or BS's air raid siren.

### 24/13 Annual Budget- £7000

#### **£5000 for D-Day Celebrations.**

The AC noted that current costs have reached £2032. These include at 21 February:

Toilets:	£876.
Road Closure:	£160
Fifinellas:	£300
History Boards	£146 (3@£48)
Blue Plaques	£550 (2@275)

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£2032

Plus Printing Costs  
Miscellaneous  
Football Club expenditure.

#### **£2000 alloted for the Christmas Fun Evening.**

### **24/14 Christmas Fun Evening 2024**

This was not discussed.

### **24/15 Other D-Day Events**

The Village Hall is showing "The Great Escaper" on 10 June 2024.

FoB have invited Chris Barrington-Brown to speak to the village about the "Logistics of D-Day."

## **ACTION POINTS**

AC will ask Brockenhurst College about using car parking facilities.

AC will make application to close Brookley Road.

AC will circulate the PDF of the D-Day walk to the Events Committee.

AC to send out booking forms to FoB, RBL, PTA, Greener Brockenhurst, St Saviours Church, WI

AC will send KY a booking form for the tea tent.

AC will contact Rotary, the New Forest National Park, Litter pickers of the New Forest, the Cubs and Scouts, Gateway.

DF will contact David Hamilton of BBA.

JK will contact Young Farmers.

AC will approach possible Sponsors.

HL will contact the people involved with the Diamond Jubilee.

DB will contact the owners of Balmer Lawn Hotel and Pine Cottage about the Blue Plaque Scheme.

DB to decide number of copies for the print run of the D-Day Walking Tour

KY to contact John Littlewood and Shining Lights.

AC to contact Woodpeckers and Forest Oaks.

BS to create Brookley Road Treasure Trail.

BS to contact possible music performers at Football Club and send out booking forms.

AC to arrange payment for toilets at Football Club.

**24/16 Date of Next Meeting: 20 March 2024 at 5.30pm in the Community Room at the Village Hall.**

The meeting finished at 6.55pm

Signed:

Date: