

**MINUTES OF A MEETING OF THE EVENTS COMMITTEE HELD ON  
TUESDAY 14<sup>TH</sup> MARCH 2023 AT 5.30PM AT BROCKENHURST VILLAGE HALL**

**Present:** Cllr Michael Harris                      Chairman  
                  Cllr Paul Pearse                     Richard Wolstenholme  
                  Cllr J Korbey                                Liz Dodwell  
                  Philip Dinn

                  Heather Lawrence                    Parish Clerk

1.    **Apologies for absence:**            Bronya Szatkowska, Sue Jory, Krys Yates,  
   Elaine Blachford and Ros Rea
2.    **Declarations of Interest:**        None
3.    **Minutes of last meeting:**        The minutes of the meeting held on 22<sup>nd</sup> February  
   2023 were signed as a correct record.
4.    **Update on Platinum Jubilee Trees & plaques**

Responses are still required from St Nicholas Church, Brockenhurst College and the School PTA. St Nicholas Church have a meeting scheduled for next week, Cllr Pearse to advise the decision.

Clerk to make a final attempt to finalise the arrangements with the College and School PTA before other sites are looked at.

It was agreed that the seven wooden plaques should be purchased from Bearwood at approximate cost of £41.00 per item. Plaques to include the The Queens Canopy logo and wording and Brockenhurst Parish Council. Plaques to be distributed as each tree is planted. Trees to be sourced as each site is agreed.

**5.    Future events:-**

**a) Coronation Saturday 6<sup>th</sup> May 2023**

The Coronation and Union Jack flags have been purchased.  
The Fire crew have agreed that they are able to put up the flags in Brookley Road. It was agreed that the flags should be put up W/C 17<sup>th</sup> April, subject to the availability of the fire crew. The date to take down the flags is to be confirmed but it was thought that they should stay up throughout the summer, although official guidance may be given.

It was decided that the events committee would be unable to arrange the proposed event at the Village Hall. It was felt that it would be difficult to recruit enough volunteers to help on the day as early indications have shown that people are either involved in their own arrangements over the weekend or are making use of the Bank Holiday weekend and will be away.

It was agreed that the Coronation flags and Union Jacks flags will be displayed in Brookley Road.

The Parish Council are considering the purchase of a commemorative item to give to children in Brockenhurst.

## **b) Christmas Fun Evening 1<sup>st</sup> December 2023**

Philip Dinn confirmed that the NF Rotary are happy to run the grotto in principle although further discussions are needed regarding the cost of the grotto and the gift. There were concerns regarding the type of gift children are given and to avoid lots of plastic items. Cllr Pearse agreed to liaise with Greener Brockenhurst for ideas. It is hoped that grotto can again be sited within The Commoners and an email has been sent to ask.

### **6. Events Committee bank account – future banking and administrative arrangements**

The current arrangements for the bank account were discussed and it was unanimously agreed that a recommendation should be made for the account to be closed and the remaining funds moved into the Parish Council account.

#### **ACTION POINTS: -**

- 1. Trees – chase for responses – Clerk/Cllr Pearse**
- 2. Order plaques and trees - Clerk**
- 3. Flags - Liaise with fire crew - Clerk**
- 4. Grotto gifts - Liaise with Greener Brockenhurst – Cllr Pearse**

### **7. Date of Next Meeting: Wednesday 6<sup>th</sup> September 2023 at 5.30pm in the Craft Room at the Village Hall**

The meeting finished at 6.00pm

**Signed:**

**Date: 6<sup>th</sup> September 2023**