

**MINUTES OF A MEETING OF THE EVENTS COMMITTEE HELD ON
TUESDAY 31st JANUARY 2023 AT 5.30PM AT BROCKENHURST VILLAGE HALL**

Present:

Cllr Michael Harris	Chairman
Cllr Paul Pearse	Richard Wolstenholme
Cllr J Korbey	Liz Dodwell
Elaine Blachford	Philip Dinn
Heather Lawrence	Parish Clerk

1. **Apologies for absence:** Bronya Szatkowska, Krys Yates, Sue Jory
2. **Declarations of Interest:** None
3. **Minutes of last meeting:** The minutes of the meeting held on 22nd November 2022 were signed as a correct record.
4. **Update on Platinum Jubilee Trees**

Responses are still required from Brockenhurst College, School PTA and St Nicholas Church.

It was agreed that plaques should be purchased and the trees put in as and when decisions are made.

5. **Christmas Fun Evening debrief and future arrangements**

It was agreed that the evening was very successful, there was a good turnout and there has been very good feedback from residents.

Thanks were given to Paul for his hard work in co-ordinating the event.

Prizes for the Best Dressed Window was awarded to the winners Grovely Pets and second place Corbins Florist.

Prize for the Best Christmas Tree on a stall was awarded to Greener Brockenhurst.

Thanks to RBL for organising and to the The Commoners for donating the prize.

The grotto was successful with 68 children. Two students from Brockenhurst College helped and have been thanked. Proceeds from the grotto helped to cover the NF Rotary expenses.

Philip was thanked for his and NF Rotary work in providing and running the grotto. The Commoners have also advised that the evening was successful and they were happy to accommodate the Grotto in their bar. Thanks were expressed for The Commoners. It is hoped that NF Rotary and The Commoners will be able to host the evening again at future fun evenings.

Several points were raised that should be considered for the next Christmas Fun Evening:-

Better PA system

Better communicating between Marshalls and organisers, suggested walkie talkies.
Parish Council could commission their own video of the evening.

After event publicity including details of competition winners.

Better provision for older children perhaps more fun fair items.

Stalls to be moved further down the street to avoid crowding by Tesco Express.

Arrangements for clearing up after the event and future first aid arrangements.

Consider purchasing a snow machine or something similar.

The bells from the church could not be heard due to noise levels in Brookley Road.

The overall expenditure for the event was £630.

The date of the 2023 Christmas Fun Evening was confirmed as Friday 1st December 2023. It was agreed that the fun fair should be booked now and the clerk confirmed that Magic Jack is already booked.

It was agreed that four walkie-talkie will be purchased from events committee funds in time to use for the Pancake Races.

6. Future events:-

Pancake Races 21st February 2023

The road closure order has been authorised by NFDC.

PTA have confirmed that they will be running the races.

Event sponsored by Friends of Brockenhurst.

Parish Council to organise the road closure, marshals, erect gazebo, provide certificates and sweets for participants.

The poster has been circulated and entry forms are available in Pot Pourri

Coronation

It was confirmed that there is a £2000 budget available from the Parish Council.

The Buckingham Palace timetable of events for the Coronation weekend were discussed and it was agreed that it would be good to organise an event but what or when proving difficult. Several options were discussed but it was thought that many residents would be planning their own street parties on the Sunday. On Saturday it has only been confirmed that the Coronation will take place late morning.

It was decided that the Village Hall should be approached to ask if they are considering an event and if this could be a joint venture.

It was agreed that only flags should be put up in Brookley Road and this should alternate between Union Jack flags and Coronation emblem flags.

Bunting not to be used in Brookley Road but could be used in other places.

BBA to arrange a window competition in Brookley Road.

Residents could be asked to tell us what they are doing to celebrate the Coronation.

ACTION POINTS: -

- 1. Trees – chase for responses – Clerk/PP**
- 2. Plaques - Clerk**
- 3. Purchase walkie talkies – PP**
- 4. Booking funfair for Christmas - RW**
- 5. Source sweets for the Pancake Races – Clerk**
- 6. Liaise with PTA - Clerk**
- 7. Coronation – liaise with Village Hall - Clerk**
- 8. Source flags – clerk/Bronya**

Liz Dodwell discussed the project to have a shared village calendar that lists all the events that are happening in the village. It might be possible for the village hall to provide the facility to do this.

- 7. Date of Next Meeting: Wednesday 22nd February 2023 at 5.30pm in the Craft Room at the Village Hall**

The meeting finished at 6.35pm

Signed:

Date: 22nd February 2023