

**MINUTES OF A MEETING OF THE AMENITIES AND INFRASTRUCTURE
COMMITTEE OF BROCKENHURST PARISH COUNCIL HELD ON
TUESDAY 6th JUNE 2023 AT BROCKENHURST VILLAGE HALL**

Present:

Cllr A Bartlett	Chairman
Cllr K Whittle	Cllr J Korbey
Cllr P Hollins	Cllr R Horne
Heather Lawrence	Parish Clerk

Public Presentments: None

23/13 Election of Chairman of A&I Committee

Cllr Bartlett was unanimously re-elected as chairman.

23/14 Election of Vice-Chairman of A&I Committee

There was no nomination for vice-chairman. This will be an item for the next agenda.

23/15 Apologies for Absence: None

23/16 Declarations of Interest: None

23/17 Minutes of Meeting held on 13th February 2023

These were proposed, seconded and signed as a correct record.

23/18 Update on Christmas Lights

Cllr Horne gave an update on the Christmas lights. He advised that a decision should be made now as to whether there would be a Christmas light switch on at the beginning of the Christmas Fun Evening. It was agreed that this should be reintroduced and that the additional kits for the rope lights and the relays should be purchased. It was unanimously agreed to recommend that up to £300 should be spend on the items.

All existing fixing for Christmas lights and trees will be kept in place on each of the buildings. The Terrace enquired last year about being included in the Christmas light display, but it was noted that their building is set back which is why they have not been included previously. This will be reviewed later in the year. Cllr Horne was thanked for all his hard work and time.

ACTION: Clerk/Cllr Horne to purchase Christmas Lights

23/19 Physical Asset Report

i) Cycle Racks

It was confirmed that the damaged cycle racks outside Tesco Express were removed following a traffic incident on Friday 26th May. HCC have been informed that the parking spaces have been reinstated.

As the Active Travel Scheme includes the re-siting of the cycle racks it was agreed that no immediate arrangements will be made to repair and replace the existing racks. HCC will be confirming proposed start date soon which is predicted to be in the Autumn.

Cllr Whittle advised that the seat tops are lifting on the cycle racks at the Watersplash are lifting. Cllr Whittle to collect our smaller cycle rack from the Football Club.

ACTION: Cllr Bartlett to look at Watersplash cycle rack seating

ii) Playground

- a) To consider quotes for the replacement of two pieces of play equipment

Three quotes have been obtained and circulated to replace the toddler multiplay that is out of order and for the little wooden playhouse that will need to be replaced soon due to the condition of the wood.

The report and quotes were considered and it was agreed that the toddler multiplay was a very popular piece of equipment and this should be replaced with something similar. It was recommended to accept the quote from Vitaplay for the MiniSweet with slide at a cost of £7321.56 + VAT installed.

Quotes for the replacement of the playhouse were considered and councillors requested that other types of equipment are looked at with options including a traditional seesaw.

- b) Annual Inspection Report and work to be done

The circulated report was discussed, the groundsman will undertake some of the minor work and anything else a quote will be obtained from a contractor.

- c) Update on playground fencing

Following the failure of the replacement screening, the contractor has looked at alternative screening and a further update is required.

ACTION: Clerk to instruct Vitaplay regarding the Multiplay and seek quotes for an alternative items for the playhouse.

ACTION: Clerk to liaise with the groundsman regarding the Inspection Report

ACTION: Cllr Bartlett to chase fencing contractor

iii) Allotments

- a) Update on turning space, fencing and water supply projects

Turning space – Ongoing

Fencing – Contractor was unable to carry out the work earlier in the year due to the wet weather but due to be carried out soon.

Water supply – The principle of a water supply has been agreed with Forestry England and the Verderers but further information needs to be obtained from Southern Water.

- b) Update on waiting list - Twenty two people are currently on the waiting list.

- c) Track repair

Quotes are still being obtained. Companies to be chased and Cllr Whittle to conduct a site visit and provide a quote based on the Parish Council purchasing the hoggins.

Cllr Bartlett explained that we have conducted the first of the allotment inspections and several plot holders have been contacted.

ACTON: Clerk to contact Southern Water

ACTION: Clerk to chase for quotes for the track repair

iv) Cemetery

- a) To consider quote for power supply to groundman's shed

The quote from Scottish and Southern Power was considered to be too expensive and alternative options should be explored including solar power or a wind generator. It is hoped that either would provide enough power for the alarm system, charge a battery and provide light. It was agreed that the existing heating system would be sufficient with a carbon monoxide detector to be supplied.

- b) Groundman's duties

It was agreed that additional support is needed to keep up with the workload, see below regarding War Memorial contractor. The contractor is to be asked if they have a ride on mower to cut the large grassed area in the cemetery.

ACTION: Clerk to source quotes

ACTION: Clerk to contact gardening contractor

v) War Memorial

Contractor is due to carry out the bi-annual weed blitz next week.

A quote has been obtained from the existing contractor for the weeding to be carried out monthly. It was recommended to accept the quote from Lyndhurst Landscapes for £125.00 + VAT per month to include waste removal.

ACTION: Clerk to instruct contractor

vi) Seats, Signs and Bus Shelters, etc.

- a) Update on College bus shelter & Waters Green bus shelter

Concerns were raised about the increase in litter by the College bus shelter, which should be discussed with the college at the next liaison meeting.

The Waters Green bus shelter is showing further signs of age and a replacement needs to be investigated. Three quotes to be obtained.

- b) Update on new bus shelter project

Enquiries need to be made to NFDC regarding the land to site a new bus shelter.

- c) To consider a request for a Coronation bench

The request from a resident was considered and it was unanimously agreed that no further benches are required in the village.

- d) To decide who will conduct the annual bench inspection

Cllr Hollins agreed to conduct the annual inspection, next due January 2024

e) Village Sign update

NFNPA planning department have advised that the Parish Council needs to submit an environmental study on the proposed site.

ACTION: Clerk to liaise with the College

ACTION: Clerk to obtain bus shelter quotes & contact NFDC

ACTION: Clerk to contact resident regarding Coronation bench

ACTION: Clerk to send Cllr Hollins the last bench inspection report

ACTION: Clerk to liaise with Cllr Wingham

vii) **Storage**

New Park container has had a problem with damp & condensation over the winter and there are problems with opening the doors.

ACTION: Cllr Bartlett and Cllr Horne to investigate

viii) **Office 70b Brookley Road – No issues**

ix) **Defibrillator – All ok, Cllr Wolstenholme continues to carry out the checks**

23/20 Infrastructure Reports

a) Fire Bell Post and to consider quote for the fitting of the new post

It was unanimously recommended to accept the quote for £2100.00 for the removal and fitting of the new fire bell post. It was requested that the new post is fitted before Remembrance Sunday 2023.

ACTION: Clerk to instruct contractor

23/21 Highways

a) Grigg Lane & Brookley Road update

Enquiries to be made to HCC to confirm if work has now been successfully carried out. It was noted that the work on the large dip in Grigg Lane has still not been carried out and should also be chased.

b) Waters Green verge and parking problems

Enquiries are being made with Forestry England and HCC Highways to restore the verges and repaint the yellow lines on Waters Green.

ACTION: Clerk to contact HCC regarding Grigg Lane & Brookley Road

23/22 Update on Brockenhurst entry signage and tourist signage – In the absence of Cllr Harris no update was available.

23/23 Update on the purchase of Sparks Green

Cllrs Bartlett and Horne agreed to form a working party to deal with the land once it has been purchased.

23/24 Update on possible CCTV in Brockenhurst – Cllr Bartlett to talk to NFDC.

ACTION: Cllr Bartlett to contact NFDC

23/25 Any Other Items - None

23/26 Next Meeting: Tuesday 1st August Brockenhurst Village Hall

The meeting closed at 9.12pm

Signed:

Date: 5th September 2023