

**MINUTES OF A MEETING OF BROCKENHURST PARISH COUNCIL  
HELD ON TUESDAY 18<sup>th</sup> APRIL 2023 AT BROCKENHURST VILLAGE HALL**

**Present:**

Cllr M Harris	Chairman
Cllr P Mueller	Cllr P Wales
Cllr A Bartlett	Cllr R Horne
Cllr K Whittle	Cllr J Korbey
Cllr P Pearse	Cllr J Wingham
Cllr M Croker	Cllr R Bowles

Mrs H Lawrence Parish Clerk

Three members of the public

Public Presentments:

A member of the public asked whether a Coronation event was being arranged by the Parish Council Events Committee as no information could be found to confirm this either way.

**23/57 Apologies for absence:** None

**23/58 Declarations of Interest/Requests for Dispensation:**

Cllr Bartlett and Cllr Croker declared an interest in accounts for payment 23/68  
Cllr Wales declared an interest in item 23/64.

**23/59 Minutes of the Meeting held Tuesday 21<sup>st</sup> March 2023**

They were proposed, seconded and signed as a correct record.

**23/60 County Councillor's Report:**

Cllr Mans explained that the County Council is settling down after covid with many meetings now being held online.

Potholes are being dealt as quickly as possible but there continues to be a lack of funding due to some money moved to social care. There has been an additional £5 million given to County Councils to help with pothole repairs.

**23/61 District Councillor's Report:** In view of the pre-election restrictions Cllr Harris simply mentioned the two Public Spaces Protection Order in the National Park, one to prohibit the lighting of fires and BBQ's and the other to prohibit the feeding or petting of horses, ponies and donkeys. An update was given on the mystery shopper scheme.

**23/62 Reports and response to Consultations - to include ratification of Recommendations**

- i) Planning committee meetings held on 28<sup>th</sup> March 2023

Cllr Korbey gave a short report of the meeting.

ii) SW Quadrant meeting held on Tuesday 11<sup>th</sup> April 2023

The meeting was attended by Cllrs Korbey and Horne who both gave an overview of the meeting which included cattle problems at Burley, flooding and National Park Public Spaces Protection Order.

**23/ 63 Update on the Parish Council communications plan**

Cllr Pearse confirmed that future editions of the news sheet will be produced quarterly with the next edition sometime around May. A reminder will be sent to councillors nearer to the time to ask for articles. The QR code has been included in the Friends of Brockenhurst newsletter. Work is ongoing regarding the setup of cloud based storage for councillors.

**ACTION: Cllr Pearse to liaise with the Clerk regarding cloud based storage**

**23/64 To consider funding the School Crossing Patrol from September 2023**

Cllr Harris and Cllr Bartlett attended a meeting at Brockenhurst Primary school and reported that the existing funding would support the current employee until the end of the 2023 summer term. To retain the employee from September 2023 funding of up to £6000 is required. The school have been trying to fundraise and will continue to actively fundraise in the future. It was proposed by the chairman that the Parish Council should fund the employee from September 2023 – July 2024 with up to £6000, the school to advise if this figure is reduced due to any fundraising. The Parish Council would review this on an annual basis before the precept is set. The proposal was seconded and agreed with one abstention.

**ACTION: Clerk/Chairman to liaise with Brockenhurst Primary School**

**23/65 Directors update on Brockenhurst Village Trust**

Cllr Harris reported that the Trust has been busy.

The directors have approved plans for the charity shop to expand to a premises in Brookley Road.

Councillors queried when members were going to be consulted and would there be a Members meeting and whether the Trust has the power to set up the shop.

There is no confirmed date for the Village Trust open weekend.

**23/66 Annual Parish Meeting 25<sup>th</sup> April 2023 – update on arrangements**

All arrangements are in place.

It was agreed that Mike Hodges from Friends of Lymington Hospital will be invited to attend to give an update on the hospital.

Councillors reminded that refreshments are available from 6.45pm and to arrive in good time to greet attendees on arrival.

## 23/67 Correspondence

NFDC Giving pets as prizes – noted  
CrossCountry Trains – Brockenhurst Train Service –

Cllr Wingham gave an update on the ongoing situation with the train service and it was agreed that a response to CrossCountry trains should be sent.

Resident – fencing concerns – Contractor to be contacted.

Friends of Brockenhurst – proposal for cycling/walking routes. To be considered by the new council.

**ACTION: Cllr Wingham to liaise with clerk regarding CrossCountry trains reply**  
**ACTION: Cllr Harris to respond to Friend of Brockenhurst & the resident regarding the fencing**

## 23/68 Accounts for payment

G Farwell Ltd	Firebell post	£2,515.39
NFDC	GIS fee -	£ 125.00
J Humphrey Associates Ltd	payroll services	£ 36.00
M Croker	reimburse expenses	£ 31.25
T Pritchard	reimburse expenses	£ 42.75
Positano Ltd	War Memorial mowing	£ 94.50
HALC	annual conference	£ 96.00
TLC Online	news-sheet printing	£ 49.90
Streets	supplies	£ 41.87
ICCM	membership fee 23/24	£ 95.00
Edge IT Systems Ltd	annual fee	£ 470.40
Forestry England	allotment site rent increase	£ 60.00
HALC	membership fees 23/24	£ 815.38
Village Hall	Room hire May	£ 101.00
Wessex Windows	Window cleaning	£ 12.00
Payments Made:		
P&D Hannon	Office rent	£ 625.00
BT	Office comms	£ 56.05
Flag and Bunting Store	Coronation flags	£ 123.00
Baker Ross	Christmas tree decorations	£ 31.32
Mailchimp	subscription	£ 12.96
Printed4You	Coronation bookmarks	£ 306.00
Mint Gardens Ltd	Sway Lengthsman	£ 192.00

**23/69 Update on Brockenhurst Speedwatch** – No update to report, item for the next agenda.

## **23/70 Clerks & RFO Report**

Reminder that Anzac Service is Sunday 23<sup>rd</sup> April 3pm.

CWGC have replanted new plants, laid new turf and topsoil & compost.

Coronation Flags are being put up tonight.

Police Beat Surgery in Brockenhurst will be the 2<sup>nd</sup> Thursday in the month outside Streets.

Protocol for flying official flag for the Coronation is Full mast from 8am on Friday 5<sup>th</sup> May until 8pm Monday 8<sup>th</sup> May, although our own decision can be made.

New councillors take office on the 9<sup>th</sup> May (usually four days after the election but with the extra BH NFDC have confirmed Tuesday 9<sup>th</sup> May).

Village Sign application is with NFNPA planning and is ongoing.

Events bank account has been closed and the balance transferred to the main account.

## **23/71 Items to note – to include items raised by members of the public**

Following the public presentment Cllr Harris advised that the decision had been made that the events committee would be unable to arrange a Coronation event. It was felt that it would be difficult to recruit enough volunteers to help on the day as early indications had shown that people are either involved in their own arrangements over the weekend or are making use of the Bank Holiday weekend and will be away.

Cllr Korbey will monitor the amount of signage and barriers that are left around the village.

Cllr Harris thanked Cllr Mueller and Cllr Croker for their time and dedication to the Parish Council.

## **23/72 Date of Next Meeting: 16<sup>th</sup> May 2023 Brockenhurst Village Hall**

The meeting closed at 8.15pm

Signed:

Date: 16<sup>th</sup> May 2023