

**MINUTES OF A MEETING OF BROCKENHURST PARISH COUNCIL
HELD ON TUESDAY 21st FEBRUARY 2023 AT BROCKENHURST VILLAGE HALL**

Present:

Cllr M Harris	Chair
Cllr R Bowles	Vice Chair
Cllr P Mueller	Cllr P Wales (until 8.00pm)
Cllr A Bartlett	Cllr R Horne
Cllr K Whittle	Cllr J Korbey
Cllr P Pearse	Cllr J Wingham
Cllr M Croker	
Mrs H Lawrence	Parish Clerk
Cllr K Mans	From 7.45pm

Six members of the public

Public Presentments: None

23/22 Apologies for absence: None

23/23 Declarations of Interest/Requests for Dispensation:

Cllr Bartlett declared an interest in accounts for payment 23/34.

23/24 Minutes of the Meeting held Tuesday 17th January 2023

They were proposed, seconded and signed as a correct record.

23/25 County Councillor's Report:

Cllr Mans reported that HCC are due to hold a meeting on Thursday to decide on council tax for 23/34.

PCC Rural Policing means that local areas have control over the assets, helps with rural crimes.

Cllr Mans advised that his new devolved budget should be available before 1st June 2023.

Cllr Wales thanked Cllr Mans for his work in securing the advisory 20 mph signage outside the school in Sway Road.

23/26 District Councillor's Report:

Cllr Harris reported that NFDC continues to be very busy.

CEO Kate Ryan has been in post for nearly one year and has appointed three strategic Directors – Housing, Community & Governance. Place, Operations & Sustainability. Corporate Resources & Transformation.

The Shop Doctor scheme is ongoing. Sign up for an e-news for businesses is available via the NFDC website.

Cllr Harris gave an update on his visit to Exxon.

23/27 Presentation by Ben Partridge HCC Community Engagement Ranger

Ben gave an interesting overview of his role in the Southwest Access Team and how this fits in with the HCC Rights of Way team.

The role of a volunteer was explained and how this can help to maintain the Rights of Way, including ditch crossings, gates and vegetation clearance. It was noted that there are currently three volunteer footpath wardens in Brockenhurst and seventy volunteers in the Southwest. Information on funding was also explained and how this can help with funding equipment, PPE and first aid courses. Funding open from April. It was agreed that this was very interesting and the volunteering poster will be added to the noticeboard and website.

ACTION: Clerk to add volunteering poster to the noticeboard and website

23/28 Friends of Brockenhurst presentation of their project to improve cycle and walking routes

Graham Baker, the planning and transport officer for Friend of Brockenhurst gave a presentation on their proposal of creating a walking and cycling network to connect the village centre with other location in the village, campsites and surrounding villages. This would be created by a series of twelve mini projects, with the suggested locations read out. No further details were given regarding each of the project.

The parish council was asked if it would participate in the proposed scheme.

Councillors felt that they agreed in principle to the idea of such a network but until the details of each project is shared no further comment to support the proposals can be made or a formal decision voted on.

It was noted that the government Local Walking and Cycling Infrastructure Plans (LCWIP) is set up to provide this but there has been a lack of progress.

Cllr Mans was able to offer his assistance in finding out further information as he is due to attend a meeting later in the week.

23/29 Reports and response to Consultations - to include ratification of Recommendations

- i) Planning committee meetings held on 24th January 2023

Cllr Korbey gave a short report of the meeting.

- ii) Events Committee meeting held on 31st January 2023

Cllr Harris gave a short report of the meeting including the Christmas Fun Evening, Pancake Races and Coronation.

Pancake Races took place today and it was agreed that this was a great success and a great turn out. Thanks to the PTA for running the races and FoB for sponsoring the event and Tesco Express for providing sweets.

Coronation – Flags only will be put up along Brookley Road. The village hall has been approached to consider a joint event.

Councillors discussed the option of purchasing a commemorative item for the children in Brockenhurst. It was agreed that mugs should not be given, as they were purchased for Platinum Jubilee. Several alterative items were suggested and agreed further information was required.

iii) NFALC meeting held on 2nd February 2023

Cllr Korbey attended the online meeting and minutes have been circulated.

Cllr Korbey reminded everyone that the HALC EGM is due to be held on the 23rd February and explained that he may need to vote on the quorum % of HALC meeting. 10% was unanimously agreed.

iv) A&I committee meeting held on Monday 13th February 2023

A report of the meeting was given by Cllr Bartlett and the following items were recommended for approval: -

- a) The recommendation to spend up to £1000 on replacement Christmas light equipment.
- b) The recommendation to approve an additional £287.50 (to the already approved £600) for the supply and fitting of a new playground bin. The quote of £887.50 from Vitaplay to then be approved.
- c) The recommendation to approve the quote from Westbeams for £2225 for fencing work and work on the front gate post.
- d) The recommendation for enquiries to be made to investigate if main electric could be supplied to the groundsman shed at St Nicholas cemetery.
- e) The recommendation to refuse a bench request for a non-Brockenhurst resident.

All items were unanimously approved.

It was noted that the proposed date of the next meeting would need to be reviewed as it was two days before the elections.

v) Quadrant meeting held on 14th February 2023

This was attended by several councillors and discussions included LCWIP, Natural Flood Management Scheme, NPA new planning system. It was noted that Bolderford Bridge needs to close again.

ACTION: Clerk to circulate further ideas for Coronation commemorative items

ACTION: Clerk & Cllr Bartlett to consider the date of the next A&I meeting

23/30 Arrangements for the 2023 Brockenhurst Citizens Awards

The clerk advised that information on the previous awards have been supplied by the village hall. It was agreed that the further planning should be considered after the elections and the 2023 awards should be held at the end of Summer/early Autumn.

23/31 Update on the Parish Council communications plan including update on the current and next newsletter.

Cllr Pearse reported that the newsletter is a slow project with 31 people signed up so far. Information is due to be included in the next Parish News.

A draft of the next edition was circulated and it was thought that this would be entitled Newsheet February/March 2023. With future editions being quarterly.

It was discussed that there could be several articles included in future editions with a link to further information via our website. It was noted that this would only work for the online version and not printed copies.

All councillors to contribute and Cllr Pearse will circulate the next edition for approval. It was hoped that we would be able to add a small article to the FoB next newsletter.

ACTION: All councillors to send articles to Cllr Pearse

ACTION: Cllr Pearse to circulate next edition when ready

23/32 Arrangements for 2023 Annual Parish Meeting 25th April 2023

Cllr Harris advised that Denis Dooley has been invited to speak about campsites in the New Forest.

The practice manager for the doctor's surgery has been invited and the new Police Constable to be invited. It was agreed that the meeting would not be lengthy and that all reports should have a time limit.

ACTION: Clerk to prepare draft agenda

23/33 Correspondence

A Brookley Road resident has emailed with concerns following a very early morning delivery lorry parked in Brookley Road for Tesco Express.

It was agreed that the clerk should contact the branch manager and feedback to resident.

ACTION: Clerk to contact Tesco Express manager

23/34 Accounts for payment. Proposed, seconded and agreed.

Brockenhurst Village Hall	2 months room hire	£335
Streets Ironmongers	supplies	£94.62
Westbeams	playground fencing	£510
TLC Online	newsletter printing	£56
Positano	war memorial grass cutting	£31.50
Viking	stationery	£73.24
P&D Hannon	office electricity	£123.64
P&D Hannon	Insurance	£387.00
J Humphrey	Payroll services January	£36.00
Wessex cleaning	office windows January	£12.00
Village Hall	bike shelter reimbursement	£280.00
Viking	Stationary	£44.71
Payments Made:		
Tesco mobile	reimburse RR	£10.00
Regatta	protective clothing	£40.75
Mailchimp	2 months subs	£25.68
P&D Hannon	office rent	£625.00
BT	telephone	£56.05
Mint Gardens	lengthsman for Sway PC	£1,200.00
Alldays	2 x office parking clocks	£60.00
Ace	Safetywear	£234.46

Evri	workwear parcel return	£3.80
Asda	office cleaning supplies	£11.49

23/35 Update on Village Sign

The application is live and due to be considered by the NPA planning in March.

23/36 To consider quote for replacement garden equipment

It was unanimously agreed to accept a quote from SPG for equipment to the value of £1006.25 + VAT.

ACTION: Clerk to order

23/37 Clerks & RFO Report

The RFO review of the asset register is ongoing.

The books were collected by the auditor 20th February and will be returned Monday 27th February.

VAT refund for QE 31.12.22 £1,530 received.

Election information has been circulated.

23/38 Items to note – to include items raised by members of the public

Ongoing concerns were raised that the work on Grigg Lane is still outstanding and that the dip seems to be getting deeper. It was noted that HCC have recently replied regarding this and it will be monitored for progress.

23/39 Date of Next Meeting: 21st March 2023 Brockenhurst Village Hall

The meeting closed at 8.50pm

Signed:

Date: 21st March 2023