

**MINUTES OF A MEETING OF THE AMENITIES AND INFRASTRUCTURE  
COMMITTEE OF BROCKENHURST PARISH COUNCIL HELD ON  
TUESDAY 1<sup>st</sup> FEBRUARY 2022 AT BROCKENHURST VILLAGE HALL**

<b>Present:</b>	Cllr P Wales	Chairman
	Cllr A Bartlett	Vice Chairman
	Cllr R Bowles	Cllr M Croker
	Cllr M Harris	Cllr J Korbey
	Cllr K Whittle	
	In attendance	Cllr J Wingham
	Heather Lawrence	Parish Clerk

**Public Presentments** None

**22/01 Apologies for Absence** Cllr P Mueller

**22/02 Declarations of Interest** None

**22/03 Minutes of Meeting held on 5<sup>th</sup> October 2021**

These were proposed, seconded and signed as a correct record.

**22/04 Matters Arising (not already on the agenda)**

**Update on tree works**

Work has been completed at the play area and War Memorial.

Allotment will be done when the ground has dried out.

A start has been made at the cemetery with a date to be arranged for the larger works

**Defibrillator Course**

It was agreed that this should be arranged between March – May 2022

**Railway Station Improvement**

It was felt that the station is in need of an overhaul. There is ongoing concern regarding the canopy on the southside car park that was hit around 10 years ago. It was reported that platform three has a leak, just as you go up the stairs. Cllr Wingham will raise concerns at the CRP meeting 2<sup>nd</sup> February.

Cllr Croker advised that there was no need for a pedestrian gate between Auckland Place and the station.

**Culverley Green cycle gate update**

The gate has been finished but no gravel was laid. It is hoped that the ground will settle down in better weather and it was agreed that it is better than it was.

**ACTION: Clerk to arrange Defibrillator training**

**ACTION: Cllr Wingham to raise railway station concerns at the CRP meeting**

## **22/05 Land at Church Lane update**

Ongoing, Cllr Wales to arrange a site visit with Barker Mills.

## **22/06 Flood Prevention**

Peter Hebard is reforming the Brockenhurst Flood Action Group to gather evidence before flood problems become serious and to persuade Authorities to help. Given Peter's efforts to improve the situation in the past Cllrs may wish to consider appointing Peter as a Flood Warden in the future to support his endeavours.

Burley Road has two areas of concern, one near the junction with Wilverley Road the other at South Weirs. HCC have cleared the end of the pipes. 18" from the end of the pipe is the culvert connecting to the pipe which need to be cleared. Clerk to contact Highways.

**ACTION: Clerk to contact HCC Highways.**

## **22/07 Bulb planting scheme update**

Bulbs have been planted in three approved locations at Sutton Place, Brookley Road bank and A337 west side by village entry sign.

It was agreed that permission for the remaining previously identified sites should be pursued. A request should be made to Natural England for a site visit. Cllrs Croker and Harris to investigate this further.

Up to £300 to spend on the same variety of bulbs for planting in the Autumn/Winter 2022 was proposed and unanimously agreed by all.

**ACTION: Clerk to pre-order more bulbs from supplier**

**ACTION: Cllrs Croker and Harris to pursue approval of addition sites**

## **22/08 Bus shelters with seats to consider request**

Further to a request it was agreed that further information concerning routes and number of passengers picked up should be investigated.

Cllr Wingham to make further enquiries with the bus company.

**ACTION: Cllr Wingham to make inquiries with the bus company or clerk to contact**

It was noted that a disused phone box has been removed at the station and replaced with a new seat.

## **22/09 Physical Asset Report**

### **i) Cycle Racks**

It was confirmed that the proposed Welcome to Brockenhurst signage would not be allowed to be displayed on the cycle racks as they are on the Highway.

It was agreed that Cllr Whittle will remove the cycle rack outside Cards & Candy.

**ACTION: Cllr Whittle to remove cycle rack outside Cards & Candy**

## ii) **Playground**

To consider results of the winter inspection

Vitaplay conducted an interim Winter inspection and identified several issues, most of which were noted in the annual report. It was noted that replacement of the toddler playhouse may need to be considered in the next 12 months.

The pole mounted rubbish bin has a broken hinge and needs to be replaced. It was agreed that a larger bin is needed. Unanimously agreed that this should be replaced as soon as possible.

It was noted that BVT are going to have a larger recycling bin and it was hoped that playground users could deposit recycled items depending on location. A recycled bin could be looked into at the playground but collection would need to be arranged with NFDC.

Vitaplay are going to repair one of the playground gates that is not shutting properly. They will only charge us for parts.

Cllr Bartlett reported that there is a small amount of graffiti on the little wooden house.

**ACTION: Clerk to obtain quotes for a new bin**

**ACTION: Clerk to ask groundsman to remove graffiti**

## iii) **Allotments**

To confirm decision for plots 50 & 51 and extending the turning space

Photographs of plots 50 & 51 and the turning space were discussed. Cllr Bartlett has spent a lot of time clearing the plots and it was recommended that the plots should be divided into three. Two of which would be ok to use and the third, nearest to the back tree line would still need to be cleared. Fencing is required to mark out a pathway to each plot and for the increased turning space.

It was agreed that quotes should be obtained to increase the turning space and for fencing. Some improvements to the roadway should also be quoted for.

**ACTION: Clerk to obtain quotes and contact FE for approval of the additional turning space**

## iv) **Cemetery**

The letter of request is awaiting action from the diocese solicitor, Simon Newham will chase for a response.

It was noted that there was some vandalism over the weekend.

v) **War Memorial** All ok.

vi) **Seats, Signs and Bus Shelters, etc.**

**Update on the Beachern Wood seat and the Grigg Lane seat**

Forestry England have moved the Beachern Wood seat. Thanks to be sent to Gary North.

The memorial bench at Grigg Lane has been removed by the Lengthsman as the legs were rotten and the bench falling apart.

## **Results of annual seat inspection and to consider replacement seats**

Cllr Croker has conducted the annual inspection and the following benches were discussed:-  
Seat outside the Primary School - agreed that no action is required now.  
War Memorial Garden bench – groundman to undertake repairs  
Memorial bench in front of Balmer Lawn Garage - needs to be replaced, clerk to investigate.

It was noted that some benches have unofficial “Happy to Chat” signs attached, it was agreed that they would be removed.

## **College bus shelter**

Graffiti is still on the bus shelter and an update from the college is required.

## **Village Sign approval of mechanical interpretation and future plans**

The village sign engineering design implementation was unanimously approved. A formal badger logo will be placed under the sign on the support post. A note will be added to the signpost to acknowledge copyright ownership where appropriate. If appropriate a plate or mark of commemorating the Jubilee will be attached to the post. The design will now be sent to the structural engineer for the approval needed from HCC Highways. A delivery date will be sought from the sign maker and the project timeline revised. An application for Advertising Approval will be prepared.

It was noted the area allocated is being used as an informal bike park during the day, probably by college students. This will be raised at the next college liaison meeting to ask for the area to be kept clear,

## **Footpath 14 improvement update**

Due to a change in the funding process this has been delayed.

**ACTION: Clerk to send thanks to Gary North at Forestry England**

**ACTION: Clerk to contact the collage for an update on the College Bus shelter**

**ACTION: Clerk to check the memorial bench records**

**ACTION: John Wingham to prepare an application for advertising approval and arrange for instructions to be sent to the manufacturer**

**ACTION: Bike parking to be raised at the next college liaison meeting**

**ACTION: Clerk to apply for Footpath 14 funding**

vii) **Storage** All OK

viii) **Office 70b Brookley Road**

Update on the ongoing project. The screen and fixing pole will cost £1091.27. The electrician is available to complete the office lighting and additional socket for the screen £680.00. Both were unanimously agreed.

It was noted that the front door will need to be replaced soon and quotes will be needed.

**ACTION: Clerk to instruct contractors and obtain quotes for a new front door**

## **22/10 Infrastructure Reports**

### Network Rail Bridges

Enquiries have been made with Network Rail concerning painting Black Bridge and it has been confirmed there are no plans to paint the bridge.

The closing of the North Road Footbridge has been a concern and an updated is needed from Network Rail.

**ACTION: Cllr Wingham to make enquiries for an update on North Rd Footbridge. Clerk to also make enquiries and send a letter to MP Dr Julian Lewis**

## **22/11 Highways**

### **Grigg Lane to review recent repairs**

It has been noted that HCC were quick to respond to the levelling of Grigg Lane road surface, near to the junction with Brookley Road. This was following our report of a resident tripping in the road due to the uneven surface.

It is disappointing that the Lyndhurst Road end of Grigg Lane has not been repaired and has an uneven surfaces and deep dips in the road. Agreed that an email should be sent to C Cllr Mans.

### Cycle events

The New Forest Classic Road Cyclo Sportive is being held on the 9<sup>th</sup> & 10<sup>th</sup> April. It was agreed that our concerns should be sent to the organiser including the closure of the A35 at Holmsley Bridge and A31 ongoing works at Ringwood.

### Holmsley Bridge works

The works are ongoing with the A35 closed until 30<sup>th</sup> June 2022.

There are concerns about the volume of traffic that is now using Sway Road. It was agreed that enquiries would be made to NFDC to see if we can be added to the SIDS rota as we have two poles in place in Sway Road.

### HCC response to recent pedestrian accidents

HCC quickly responded to the report that a resident tripped on the remains of a metal post in the grassed area opposite The Huntsman.

### Sway road school crossing

It was noted that the paint on the crossing is fading and need to be repainted.

## Sway road parking

Parking continues to be a problem along Sway Road which is a concern with the increase in the traffic volume. Councillors suggested that we should ask HCC to conduct a traffic survey and make improvements to the crossing.

**ACTION: Clerk to contact C Cllr Mans**

**ACTION: Clerk to send comments to NF Cyclo Sportive organisers**

**ACTION: Clerk to contact NFDC for SIDS schedule**

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.**

## **22/12 Active Travel Scheme to decide on the recent HCC proposal**

The new proposals were discussed but a decision could not be reached.  
Cllr Wales to contact HCC to arrange a meeting for further explanation of the proposals.

**ACTION: Cllr Wales to contact HCC**

**22/13 Any Other Items** None

**22/14 Date of Next Meeting: Tuesday 3<sup>rd</sup> May 2022 at 7.00 pm or sooner if required**

The meeting closed at 9.25pm.