

**MINUTES OF A MEETING OF BROCKENHURST PARISH COUNCIL  
HELD ON TUESDAY 21st JUNE 2022 AT BROCKENHURST VILLAGE HALL**

**Present:**

Cllr M Harris	Chairman
Cllr P Wales	Cllr J Korbey
Cllr A Bartlett	Cllr P Mueller
Cllr K Whittle	
Mrs H Lawrence	Parish Clerk
HC Cllr K Mans	
Carolyn Griffith	Advertiser & Times

Two Brockenhurst fire fighters attended briefly to receive councillors' thanks for putting up the bunting and flags for the Platinum Jubilee. Cllr Harris presented a box of Platinum Jubilee mugs for all involved.

Public Presentments: None.

**22/90 Apologies for absence:** Cllrs Croker, Wingham, Pearse, Bowles and Horne.

**22/91 Declarations of Interest/Requests for Dispensation:**

Cllr Bartlett declared an interest in accounts for payment.

**22/92 Minutes of the Meeting held Tuesday 17<sup>th</sup> May 2022 and Annual Parish Meeting held 26<sup>th</sup> April 2022**

They were both proposed, seconded and signed as a correct record.

**22/93 Matters Arising:** none, it was agreed that this item will be removed from future agendas.

**22/94 County Councillor's Report:**

C Cllr Mans reported on the current financial situation and how it is affecting HCC. It was explained that it is difficult when councils are not able to set their own council tax and in February this was capped at 2%. This has made it increasingly difficult to meet the cost of extra bills and difficult to balance the books. However, HCC does have some reserves.

C Cllr Mans acknowledged that we have received a reply regarding the road condition in Grigg Lane and recommended that we continue to pursue this. Councillors expressed their disappointment that Grigg Lane will not be considered now but will be added to the countywide programme for forthcoming years.

It was noted that the delay in opening the whole road at Holmsley is due to the bird nesting season.

Cllr Harris thanked C Cllrs Mans for all his hard work now and during his time as the leader of HCC.

## **22/95 District Councillor's Report**

Cllr Harris reported that NFDC have increasing cost pressures but have some reserves.

Cllr Harris reminded everyone of the Youth Employment Hub and explained that this has seen thirty-nine people through the programme so far. The two hubs are located at the Masonic Hall in Brockenhurst and in Totton.

## **22/96 Reports and response to Consultations - to include ratification of recommendations**

### **i) Planning committee meeting held 23<sup>rd</sup> May 2022**

Cllr Korbey gave an update on the last planning meeting, which had nine applications and other ongoing issues.

### **ii) Platinum Jubilee Event held 4<sup>th</sup> June 2022**

Cllr Harris thanked all those involved on the day and everyone agreed it was a successful event.

### **iii) New Zealand Tri service Act of Remembrance 7<sup>th</sup> June 2022**

Cllr Wales expressed his thanks to the CWGC staff for helping to prepare the graves for this event which was arranged at short notice.

It was agreed that until the groundsman has all equipment available that we should write to the CWGC and ask if they can make regular visits to maintain the graves.

**ACTION: Clerk to write to CWGC**

## **22/97 Correspondence**

**HCC – Grigg Lane – see 22/94**

**NFDC – Speed indicator device for Sway Road** – it was noted that NFDC are unable to deploy a SID to Sway Road until Hampshire Country Council have completed ongoing projects. Councillors requested that ask to be added to the schedule as soon as it is possible.

**ACTION: Clerk to contact NFDC**

## **22/98 Plastic Free Brockenhurst**

It is understood that Plastic Free Brockenhurst is a sub committee of Greener Brockenhurst. Councillors are keen to learn more about the aims of Plastic Free Brockenhurst and have requested if a representative could attend the next Parish Council meeting.

**ACTION: Clerk to invite a representative to the July meeting**

## **22/99 To consider quote for office shredding company**

Two quotes have been received with prices from £80.00 onwards for 10+ bags.  
It was unanimously agreed that up to £100 could be spent to dispose of old paperwork.

**ACTION: Clerk to arrange**

## **22/100 Accounts for payment.** Proposed, seconded and agreed.

Paul Reynolds - Parish Council internal audit - £130.00  
Paul Reynolds - Nalder Trust independent examination - £120.00  
Viking - Stationery - £73.42  
P&D Hannon - office water & electricity - £90.67  
Brockenhurst Village Hall - hall hire - £277.75  
R Elliott Associates Ltd - structural design of village sign - £768.00  
Streets Ironmongers - supplies including Jubilee - £112.26  
Gates Engineering Co Ltd - fuel - £23.07  
Wessex Window Cleaners - office window cleaning - £12.00  
PCC Brockenhurst - contribution to Jubilee Parish News - £200.00  
Mint Gardens Ltd - Lengthsman (Brockenhurst) - £1,075.20  
Surrey Hills Solicitors - interim fees re Sparks Green - £528.00 + £649.80  
Scarlet Swing - Jubilee entertainment - £225.00  
JOMO - Jubilee entertainment - £180.00  
Bethan Owen - Jubilee face painting - £200.00  
The Campfire Cooking Company - Jubilee flags - £144.00  
Brockenhurst Football Club - contribution to Jubilee toilet hire - £894.00  
Positano (Lyndhurst Landscapes) – grass cutting x 2 May - £63.00  
Play Inspection Co – Annual inspection - £83.40  
Wyldfire Signage – Hardware for digital screen - £144.00

### Payments Already Made:

eBay - parts for Christmas lights - £260.12  
Screwfix - parts for Christmas lights - £56.89  
Post Office - postage for Parish magazine - £23.80  
Post Office – postage - £11.61  
Charles Alexander Distribution Group - Jubilee pencils - £199.20  
BT - £56.05  
Bronze Design - Jubilee mugs - £1,470.00  
Kelly Welding – Aluminium steel for container - £23.00

## **22/101 Adoption of Annual Accounts 2021/22**

It was resolved to adopt the Annual Accounts for 2021/22, including the report of the Internal Auditor.

It was noted that councillors thanked Tiffany for her hard work.

## **22/102 Approval of Annual Governance Statement and Annual Return (AGAR)**

### **i) Annual Return Section 1 - Governance Statement**

It was resolved to respond 'Yes' in all boxes of the Governance Statement, Section 1 of the Annual Return for 2021/22

### **ii) Annual Return Section 2 - Accounting Statement**

It was resolved to adopt the Accounting Statement in Section 2 of the Annual Return for 2021/22

Exercise of Public Rights dates are 23<sup>rd</sup> June – 3<sup>rd</sup> August 2022 inclusive

## **22/103 Items to note – to include items raised by members of the public**

Defibrillator in Brookley Road needs a new cabinet.

The office digital screen is now on everyday showing photos of the forest until the content is complete. The screen will have restricted hours that it can be working, Cllr Wales to confirm what was originally agreed at the time of taking over the premises.

**ACTION: Clerk to look at defibrillator cabinet**

**ACTION: Cllr Wales to confirm timings for digital screen**

**22/104 Date of Next Meeting:** 19<sup>th</sup> July Brockenhurst Village Hall

The meeting closed at 7.42pm

Signed:

Date: 19<sup>th</sup> July 2022