

**MINUTES OF A MEETING OF BROCKENHURST PARISH COUNCIL
HELD ON TUESDAY 19th APRIL 2022 AT BROCKENHURST VILLAGE HALL**

Present:

Cllr P Wales	Chairman
Cllr M Harris	Vice Chairman
Cllr A Bartlett	Cllr M Croker
Cllr J Wingham	Cllr J Korbey
Cllr P Mueller	Cllr P Pearse
Cllr K Whittle	Cllr R Horne

Mrs H Lawrence Parish Clerk
Two members of the public

Public Presentments: None

The chairman welcomed Cllr Paul Pearse to the meeting and it was confirmed that all co-optation documents have been signed.

22/52 Apologies for absence: Cllr R Bowles

22/53 Declarations of Interest/Requests for Dispensation:

Cllr Bartlett declared an interest in accounts for payment.

22/54 Minutes of the Meeting held Tuesday 15th March 2022

They were both proposed, seconded and signed as a correct record.

22/55 Matters Arising:

Martin's Corner Footbridge

HCC are contacting Forestry England for their comments and to arrange the Blue Licence. The rails are to be replaced before the Parish Council takes over the ownership.

Church Lane Land update (Sparks Green)

The chairman explained that two solicitors have been contacted concerning completing the purchase of the land. One of the solicitors is unable to take on any additional work. The other solicitors, Surrey Hills, has provided a quote of £1650 + VAT and disbursements, searches around £500.

It was proposed that the Surrey Hills quote should be accepted which was seconded and unanimously agreed.

ACTION: RFO/CLERK to contact Surrey Hills

22/56 County Councillor's Report: In the absence of C Cllr Mans there was no report

22/57 District Councillor's Report

Cllr Harris gave an update on high streets across The Forest. Through cellular networks NFDC have started to explore and understand how people use village centres. Individuals are not identifiable and the footfall is not specific to each premises.

22/58 Reports and response to Consultations - to include ratification of recommendations

i) Planning committee meeting held 28th March 2022

Cllr Korbey gave an update on the last planning meeting and ongoing issues.

It was noted that councillors can nominate buildings and assets for the NFNPA Local List Project. Further details are on the NFNPA website.

ii) Events committee held 6th April 2022

Cllr Harris reported on the last events committee meeting. Arrangements are ongoing for entertainment at the three venues, bunting, flags, mugs and history boards. Plans for the BBA window treasure hunt are being finalised. The programme of events will be in the free June issue of the Parish Magazine.

22/59 Correspondence

NFDC Green Bag collections – it was noted that homes where livestock have access to the front of their properties are reminded not to put out their Green Bags the night before collection. Grass cuttings are fatal along with many shrubs and tree clippings. The Verderers are speaking to NFDC to increase communication with the relevant households.

It was noted that there have been several letters and emails sent the Parish Council and HCC from residents opposing the Sway Road Experimental Order. Further discussion will take place at the next A&I meeting.

22/60 Platinum Jubilee event 4th June – Councillors availability

There are a few volunteers that have come forward to offer their time on the 4th June. Councillors to liaise with the clerk concerning their own availability.

ACTION: Councillors to contact the clerk

22/61 To approve Parish Council representation at the National Flood Conference 2022

The Chairman explained that Peter Hebard assists the Parish Council on flooding matter in the parish and has previously attended flood conferences. From the funds of a previous successful funding bid from the Rurals Community Fund for flooding issues it was proposed that Peter Hebard should attend one day of the June 2022 conference in Telford and reimbursed expenses costing £416.50. This was seconded and unanimously agreed.

ACTION: Clerk/Chairman to advise Peter Hebard

22/62 Annual Parish Meeting

The clerk gave an update on invited members to speak at the APM.

22/63 Approval of the Investment Strategy

The P&R committee previously discussed the strategy. The previously circulated document was unanimously agreed by all.

Approval of the Financial Regulations and Financial Internal Control Policy – see 22/65

22/64 Accounts for payment. Proposed, seconded and agreed.

Paul Reynolds (Fair Account) - Internal audit & financial risk assessment - £370
New Forest IT Ltd - Office IT support - £75
Viking - Stationery & step stool - £147.77
Brockenhurst Village Hall - Hall hire March - £257.75
Rob Hurl Carpentry & Building Ltd - Office works (shelving etc) - £870
Streets Ironmongers - Supplies - £25.95
ICCM - Subs - £95
Wessex Window Cleaners - Office window cleaning - £12
Positano Ltd - War memorial grass cutting - £60
Phone top up – Ray Ridout - £10.00
Edge IT – finance package - £434.40
Ray Ridout – reimbursement cordless drill - £39.99
Village Hall Hire – Hall Hire April - £552.25

Payments made during the month:

BT - March bill - £51.30 (d/d) + April - £58.50
Autela Payroll Services - £74.98 (s/o)

22/65 Internal Auditors Report

The Auditors report has four recommendations which will be reviewed at the next P&R meeting and the Financial Regulations and Financial Internal Control Policy will be updated.

22/66 Tiffany Pritchard Jury Service

Councillors were advised that Tiffany has been called up for jury service in May. It was proposed that Tiffany will be paid her normal weekly hours during the week's that she is required to attend. This was unanimously agreed.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.

22/67 Update on Pensions advice

Legal advice has been sought from two solicitors both costing £2500 + VAT. It was proposed to instruct Anthony Collins Solicitors for a fixed fee of £2500 + VAT which will include an initial consultation up to one hour, a written report outlining options and a follow up consultation up to one hour. This was seconded and unanimously agreed.

RFO to instruct

22/68 Items to note – to include items raised by members of the public

A request to chase Network Rail concerning an update on North Road Footbridge.

It was noted that there are some trees overhanging Highwood Road.

Graffiti is still on the bus shelters outside the college

A request to chase HCC concerning the outstanding repairs to Grigg Lane.

ACTION: Clerk to contact Network Rail

Clerk to contact the College about the bus shelter

Clerk to contact C Cllr Mans/HCC Highways

22/69 Date of Next Meeting: 26th April 2022 Annual Parish Meeting
17th May 2022 Annual meeting of the Council

The meeting closed at 8.00pm