

**MINUTES OF A MEETING OF BROCKENHURST PARISH COUNCIL
HELD ON TUESDAY 19TH OCTOBER 2021 AT BROCKENHURST VILLAGE HALL**

Present: Cllr M Harris Vice Chairman
 Cllr A Bartlett Cllr R Bowles
 Cllr M Croker Cllr R Horne
 Cllr J Korbey Cllr J Wingham
 Cllr K Whittle

Mrs. H. Lawrence Parish Clerk

Public Presentments None

21/132 Apologies for absence: Cllr P Wales, Cllr P Mueller, C. Cllr Mans, D.Cllr Holding, Mr D Bennett

21/133 Declarations of Interest/Requests for Dispensation:

Cllr Bartlett declared an interest in accounts for payment.

21/134 Minutes of the Meeting held Tuesday 21st September 2021

They were both proposed, seconded and signed as a correct record.

21/135 Matters Arising:

Update on the two bridges near Longslade Bottom and Longslade View car parks

We are still awaiting a reply from Forestry England. Cllr Wingham will also investigate.

21/136 County Councillor's Report In the absence of C.C Mans there was no report

21/137 District Councillor's Report

Cllr Harris advised that NFDC has declared a climate and nature emergency.

NFDC approved the Hampshire "Joint Municipal Waste Management Strategy" (JMWMS). This is a clear move towards reducing waste and increasing recycling.

21/138 Active Travel Scheme update

HCC Parking Services have advised that double yellow lines between The Watersplash and The Rise will soon be implemented.

HCC has confirmed the blue arrow signage requirements for attachment to the two sets of cycle racks in Brookley Road.

It was unanimously agreed that a budget of £400 to purchase and install the signage.

ACTION: Clerk to obtain quotes and purchase signage

21/139 Remembrance Sunday and road closures

The RBL have now confirmed that there will be no parade or church service.

The assembly and service will take place at the War Memorial only. The road closure notice is in place between 10.00am-12.00, for Sway Road between the junction with The Rise and its junction with Brookley Road. Letters to resident are to be issued, Cllr Croker will deliver.

Marshalls will be needed at each end of the road closure.

Cllrs Bartlett, Horne and Wingham agreed to help. PC Jason Eastwood has confirmed he is available to attend.

Cllr Korbey will arrange road signage. The wooden crosses need to be removed from the raised beds in the War Memorial Garden.

Arrangements for the flag raising are to be confirmed with the RBL.

Any arrangements for the 11th November are to be confirmed with the RBL

ACTION: Clerk to prepare Sway Road resident letters

ACTION: Clerk to ask groundsman to remove crosses

21/140 Reports and response to Consultations - to include ratification of recommendations

i) Planning committee meeting held 27th September

Cllr Korbey gave a short report on the meeting

ii) A&I committee meeting held 5th October

A report of the meeting was given by Cllr Bartlett and the following items were recommended for approval:-

- a) PAT testing of the Christmas Lights and office equipment. Quote received is £45.00 including call out charge and ten items, £1 per additional item.
- b) The purchase of twenty small and one large Christmas tree.
- c) HCC Plant along the Highway licence costing £133 is needed to be able to plant the daffodil bulbs in various locations.
- d) Quote for £725.00 to complete the outstanding work in the office.

All items were unanimously agreed by all.

ACTION: Clerk to action all of the above

iii) Consultative Panel meeting held 7th October

Cllr Korbey advised that there were interesting talks about the White Tail Eagle and also about Hen Harriers. Steve Avery NFNPA gave an update.

A request has been made for any views or idea for items for the consultative panel meeting.

iv) SW Quadrant meeting held 12th October

Cllrs Wingham and Horne gave a report from the meeting.

It was noted that the verge parking signs have been observed and that volunteers are returning. There are concerns about running events on crown land with a large number of applications submitted. The NPA have a new project called Net Zero with Nature.

There is ongoing concern about the future of local campsites. The NPA consultations on pop up campsites and the Draft Design Guide were mentioned with note of their closing dates.

Further information from the NPA on the meeting has been circulated to councillors.

v) NFALC meeting held 14th October

Cllr Korbey gave a brief report on the meeting. The full report has been circulated to councillors.

21/141 Correspondence

i) Commonwealth War Graves Commission Tours 29th October

The Parish Council were only advised of the tours via St Nicholas Church, and it was agreed that better communication should be put in place.

It was noted that there are no funerals arranged for the 29th October.

ii) College Liaison Meeting

The college liaison meetings are due to resume with the next meeting arranged for Tuesday 30th November. Cllrs Croker and Horne are available to attend.

iii) A resident has expressed concerns for the parking in Horlock Road both by visitors and college students and could this road have any parking restrictions imposed. The student parking can be discussed at the College Liaison meeting and any parking restrictions would need to be applied for by the resident.

ACTION: Clerk to make final arrangements for the meeting dates

21/142 To consider appointing a new councillor to represent the Parish Council at Greener Brockenhurst meetings

Further consideration is needed to appoint a new Parish Council representative.

It was suggested that a representative from Greener Brockenhurst could attend the Parish Council meetings.

21/143 To co-opt/elect a new councillor

Following the resignation of Richard Wolstenholme there is a casual vacancy.

NFDC electoral services have been advised and the 14-day election notice is currently displayed in the noticeboards and on our website, effective until the 27th October.

If no election is requested, then the vacancy can be advertised for co-option.

Councillors wished to thank Richard for his time and dedication as a councillor.

It was noted that Richard is hoping to continue a member of the Nalder Committee and the events committee.

21/144 Accounts for payment. Proposed, seconded and agreed.

- i) P & D Hannon - Water and Electricity - 70B- £32.17
- ii) SLCC - Cemetery training course - £174
- iii) Brock PCC - hours for Luke in September - £557.50
- iv) Streets Ironmongers - £39.77
- v) Brock College - Directory refund - £30
- vi) HMRC - PAYE & NIC - Jul-Sept - £2765.93
- vii) Hambrook Garden Supplies - topsoil for cemetery - £187.47
- viii) Gates Engineering - Petrol - £13.69
- ix) Autela Payroll Services - July-Sept - £74.98
- x) HCC - licence application for Christmas lights - £35
- xi) Wessex Window Cleaners - windows 70B - £12
- xii) RA Scamp - Daffodil bulbs - £266.50
- xiii) Brock Village Hall - Room hire in October - £200.50
- xiv) HCC Plant on the Highway Licence - £133
- xv) NFDC GIS renewal - £125
- xvi) Forest PAT Testing - £64.50

Councillors wished to congratulate Mary on a successful AGAR submission.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.

21/145 Recruitment:-

- i) To confirm appointment of RFO

It was unanimously agreed that Tiffany Pritchard will be permanently employed as the Responsible Finance Officer with immediate effect

- ii) Assistant Clerk vacancy – to decide the next recruitment plans

No further recruitment plans are in place until alternative options explored.

21/146 Items to note - to include items raised by members of the public

Cars have been parking again on Waters Green as new NFDC no parking signage needs to be added on the dragon's teeth.

There is a dangerous pothole on the bend by Hinchelsea House.

ACTION: Clerk to report both items

21/147 Date of Next Meeting: 16th November 2021 at Brockenhurst Village Hall

The meeting closed at 8.25pm.