

**MINUTES OF A MEETING OF BROCKENHURST PARISH COUNCIL
HELD ON TUESDAY 19th JANUARY 2021 via ZOOM**

Present: Mr. P. Wales Chairman
Mr. A. Bartlett Mrs. R. Bowles
Mr. M. Croker Mr. M. Harris
Mr. R. Horne Mr. J. Korbey
Mrs. P. Mueller Mr. K. Whittle
Mr. J. Wingham Mr. R. Wolstenholme
Mrs. M. Pattison Parish Clerk
Mrs. M. Beckett Communications Officer
Lymington Times
and one member of the public.

Public Presentments

A presentment was made regarding the provision of youth facilities by the Parish Council, and the Chairman was thanked for his assistance in the provision of the new postbox.

21/01 Apologies for absence:

HC Cllr. K. Mans DCllr. Mrs. M. Holding

21/02 Declarations of Interest/Requests for Dispensation: Mr. A. Bartlett and Mr. R. Horne declared an interest in the payment of invoices as recipients of funds.

21/03 Minutes of the Meeting held 17th November 2020. These were proposed, seconded and signed as a correct record.

21/04 Matters Arising:

- i) Container licence ready for signature. The licence for the container at New Park is ready for signature, subject to the change of signatory at the end. Kevin Whittle was thanked for his work on modifying the container.
- ii) Update on postboxes. The postbox at Broadlands Road has been removed for safety reasons and a new postbox has been installed on the island between the car park approach road and Fibbards Road. The timings of collections will be looked at to see if they are appropriate and application for a priority box made.

21/05 County Councillor's Report

In the absence of Councillor Mans there was no report.

21/06 District Councillor's Report

D. Cllr. Michael Harris also thanked the Chairman for his intervention in getting the new postbox sooner than anticipated.

Cllr. Harris reported that the Right to Buy is to be removed from NFDC-owned houses in rural areas in order to safeguard the supply, and a Shared Ownership scheme has started with two properties on the Waterside. Central government funding is arriving for businesses and discretionary funding is available for those who do not operate from premises. The boundary review will result in Brockenhurst becoming a one-councillor ward known as Brockenhurst and Denny Lodge. A bid for Southampton to become a Freeport is to be made. The Health and Leisure services preferred candidate has been selected and will take effect from 1st July for eleven years, and ten-yearly renewal after that. They are a not-for-profit Trust.

The Chairman thanked Cllr. Harris for his help in getting the Christmas tree recycling scheme reinstated in the car park.

In response to questions, it was confirmed that the intention is to ring-fence funds received from the removal of Right to Buy to provide future housing funding, and that this is a separate scheme to Shared Ownership.

21/07 Confirmation of Precept Requirement

The Precept requirement for 2021/22 was confirmed at £42.49 per Band D dwelling which results in no increase per dwelling but there is an increase in funding due to the gain in the taxbase.

21/08 Committee structure:

It was resolved to add Alan Bartlett as a member of the A & I committee and to add Michael Croker as a member of the P & R committee.

21/09 Reports and response to Consultations to include ratification of recommendations

John Korbey gave a report of the Planning committee meetings in November and December, and of the NPA Development Control committee today. It was also noted that the Black Knoll appeal is to be heard in February.

Mr. Korbey also reported on the Consultative Panel meeting of 3rd December, at which it was reported that Barbecues will not be allowed in the Forest again next summer, pop-up campsites are to be permitted for 56 days instead of the current 28 and that Covid Ambassadors have been recruited.

Ros Bowles reported on the GreenerBrockenhurst meeting on 5th January. She is no longer the chairman and it has been taken on jointly at present. The recycling shed at the Village Hall has been approved, the GreenFest initiative will possibly have to be delayed to September from June. A suggestion has been made for a community garden in the open area between the MUGA and the Surgery, although there may be constraints on this. It was noted that the PC Climate Action Group needs to meet soon.

The Chairman reported on the Quadrant meeting of 12th January, at which the lockdown effect on the forest was discussed. Pauline Mueller was appointed as our representative to be on the LCWIP.

21/10 Current Covid situation

We continue to have to stay home but it is noted that visitors and groups have been increasing in the Forest. The figures are coming down but that is not an invitation to socialise, and vaccination is not a magic bullet.

We have been awarded £2844 in Covid funding and it was resolved to offer CareCars some funds to allow them to pay the mileage for volunteers driving people to their vaccinations, usually in Milford.

21/11 Change of signatory on PSDF and Cambridge Building Society accounts

A signatory is required to replace Harry Oram on both of these accounts and it was resolved that Russell Horne should be appointed.

A withdrawal from reserves will be needed soon to replenish the current account.

21/12 Confirmation of eligibility to exercise the General Power of Competence

Now that Mrs. Pattison has returned temporarily to the role of Clerk it was resolved once again to confirm eligibility to exercise the General Power of Competence.

21/13 Correspondence

We have received advance notice that the Census will take place on 21st March this year.

21/14 Accounts for payment. Proposed, seconded and agreed.

- i) Viking - Stationery - £46.14
- ii) Streets Ironmongers - supplies - £150.60
- iii) Gates - petrol - £70.54
- iv) BT phone bill - £126.18 - Dec and Jan
- v) Ross Boyle Electrical - First draw on Christmas Lights - £1975
- vi) Christopher Hoare Tree Services - churchyard tree - £1476
- vii) Farwell - Village sign base and post - £2339.78
- viii) Positano Ltd. - WM mowing - £60
- ix) Vitaplay - Trampoline replacement - £4008.56
- x) Mrs. M. Pattison - stamps - £33.84
- xi) Lexis Nexis Publishers - Local Council Administration Book - £119.99
- xii) Wessex Window Cleaning - Office windows - £60
- xiii) Lymington Times - Clerk job ad - £286.80
- xiv) Mr. R. Horne - reimbursement Christmas lights parts - £128.94
- xv) HMRC - PAYE & NIC - £2919.94
- xvi) Surrey Hills Solicitors – lease of 70B - £1192.60
- xvii) SLCC membership - £154
- xviii) P and D Hannon – Electricity and insurance 70B - £371.57.

21/15 Items to note - to include items raised by members of the public

The Chairman confirmed that he will get back with further information regarding youth provision to the person making the presentment.

John Wingham reported that the CRP has been awarded second prize in national awards for its innovative contribution to "Food on the Move", and the Friends of Brockenhurst Station have been awarded third prize nationally for small projects relating to its leaflet and the Carols under the Canopy in 2019. They were congratulated by the Chairman.

John Korbey noted that a site visit was not needed for the application in Highwood Road as all were familiar with it. Mrs. Beckett noted that the public information notes for planning need some further amendments and additions before they are ready for publication.

21/16 Date of Next Meeting - 16th February 2021 - 7.00 pm

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.

21/17 Ratification of change to working hours for Groundsman

It was reported that unfortunately our groundsman of fourteen years, Kevin Baker, left at the end of December. His assistant is willing to continue in his role and it was resolved that he be offered three days a week until September, with a review in June, which provides continuity and allows time for a review of the need and role required over the coming months.

21/18 Appointment of Parish Clerk

The appointment of the successful applicant, Mrs. Heather Lawrence, for the post of Parish Clerk was resolved unanimously. Mrs. Lawrence is already a clerk for a small parish within the Forest and has her CiLCA qualification.

Mrs. Beckett reported that if it would be helpful, she is willing to undertake the CiLCA qualification.

The meeting closed at 8.35 pm.