

To: Members of the Brockenhurst Parish Council

You are hereby summoned to attend a Meeting of the  
Personnel and Resources Committee  
of Brockenhurst Parish Council to be held on  
Tuesday 5th March 2019 at 7.00 pm at the Village Hall



Parish Clerk  
27th February 2018

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#### AGENDA

1. Apologies for absence
2. Declarations of Interest/Requests for Dispensation
3. Minutes of Meeting held 13th November 2018
4. Matters Arising not already on Agenda
  - i) Provision of mobile phones for PC use
5. Grant applications:
  - i) Brockenhurst Pre-School - application for £250
  - ii) RBL - grant aid for Remembrance Services
6. Budget comparison
7. Governance review in preparation for AGAR
  - i) Risk Assessment schedule
  - ii) Financial Risk Assessment from Internal Auditor
8. Purchase of laptop (held over from earlier year)
9. Succession planning for Clerk
10. Review of Churchyard fees

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.**

11. Salary increases from April 2019
12. Any Other Items
13. Date of next meeting - 2nd July 2019 7.00 pm