

To: Members of the Brockenhurst Parish Council  
You are hereby summoned to attend the ANNUAL MEETING  
of the PARISH COUNCIL to be held at the VILLAGE HALL  
on TUESDAY 14th MAY 2019 at 7.00 PM



Parish Clerk  
8th May 2019

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## AGENDA

Councillors' Declarations of Acceptance of Office must be completed in front of the Parish Clerk before the business of the meeting commences.

Public Presentments: Prior to the commencement of formal business a period of ten minutes will be allowed for members of the public present to ask questions or comment on matters affecting the parish and/or its inhabitants.

1. Election of Chairman
2. Chairman's Declaration of Acceptance of Office
3. Election of Vice-Chairman
4. Vice-Chairman's Declaration of Acceptance of Office
5. Election of Committees and Representatives

Standing Committees:

- Events
- Amenities and Infrastructure
- Nalder
- Personnel and Resources
- Planning
- Policy

Parish Council Representatives:

- Bailey Benefice
- Brock Village Trust Directors
- Hampshire Association of Local Councils
- NF Consultative Panel
- New Forest Association of Local Councils
- NF Passenger Transport Forum
- Community Rail Partnership
- Animal Accident Reduction Group

6. Apologies for absence
7. Declarations of Interest/Requests for Dispensation
8. Minutes: To confirm the Minutes of the Meeting held on 16th April 2019  
To confirm the Minutes of the Annual Parish Meeting held on 23rd April 2019

9. Matters Arising:

- i) Annual Parish Meeting
- ii) ANZAC Service
- iii) Post Office

10. County Councillor's Report

11. District Councillor's Report

12. Declaration of Eligibility for General Power of Competence

Under the Localism Act 2011 this Council declares that it is eligible to adopt the General Power of Competence, having had at least two thirds of councillors stand for election and having a qualified Clerk.

13. Adoption of Annual Accounts 2018/19, inc. report from Internal Auditor

14. Approval of Annual Governance Statement and Annual Return (AGAR)

- i) Annual Return Section 1 - Governance Statement
- ii) Annual Return Section 2 - Accounting Statement

15. Co-options to fill two electoral vacancies

16. Retirement of Parish Clerk - formation of Appointment Committee

17. Reports and response to consultations:

NFALC - 25.4  
Planning Committee - 30.4

18. Correspondence

19. Accounts for Payment

- i) A & T - APM advert - £39.60
- ii) Surrey Hills Solicitors - Lease preparation advice - £336
- iii) Gates - petrol - £11.97
- iv) Brock Village Hall - Room hire - £97.50
- v) HALC - HR Consultancy Service - £180
- vi) Fair Account - Internal Audit - £190
- vii) X2Connect - Phonebox parts SW - £64.80
- viii) R. Elliott Associates - Structural Engineer report - £108
- ix) Brocken PCs - Set up of new laptop - £30
- x) G. Farwell Ltd. - Skip at allotments - £308.40
- xi) Lyndhurst Landscaping - Mowing War Memorial - £60
- xii) Viking Direct - Stationery - £43.15
- xiii) Reimbursement Mrs. M. Pattison - Laptop and Office 365, plus BrightPay Payroll subscription - £657.79
- xiv) Streets - Supplies - £46.40

20. Any Other Business - to include items raised by members of the public

Date of next meeting: 11th June 2019 7.00 pm  
(Please note alteration to date of June meeting)