

To: Members of the Brockenhurst Parish Council
You are hereby summoned to attend a Meeting of the
Personnel and Resources Committee of Brockenhurst Parish Council to be held on
Tuesday 2nd July 2024 at 7.00pm at Brockenhurst Village Hall

H Lawrence

Parish Clerk
26th June 2024

AGENDA

1. Election of Chairman
2. Apologies for Absence
3. Declarations of Interest/Requests for Dispensation
4. To approve the Minutes of Meeting held 5th March 2024
5. Financial Comparison and Bank Accounts
 - a. Financial Comparison
 - b. Bank Balances
 - c. Bank Transfers
6. Grant Applications:

Brockenhurst CE Primary & Pre-School
7. Commemorative Plaque Scheme
8. Terms of Reference and Policies
 - a. Personnel & Resources Committee Terms of Reference
 - b. Financial Regulations
 - c. Disciplinary Procedure
 - d. Grievance Procedure
 - e. Complaints Procedure
 - f. Councillors Training
 - g. Sickness Absence Policy
 - h. Health and Safety Policy
9. Insurance Policy Renewal 1 August 2024

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.

10. Staffing Arrangements
11. Any Other Items
12. Date of next meeting – Tuesday 5th November 2024