

To: Members of the Brockenhurst Parish Council  
You are hereby summoned to attend a meeting of the  
PARISH COUNCIL to be held at Brockenhurst Village Hall  
on 19<sup>th</sup> November 2024 at 7.00pm

*H Lawrence*  
Parish Clerk  
13<sup>th</sup> November 2024

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## AGENDA

- 1 Election of Chairman
  2. Chairman's Declaration of Acceptance of Office
- Public Presentments: After the Election of the Chairman has taken place, a period of ten minutes will be allowed for members of the public present to ask questions or comment on matters affecting the parish and/or its inhabitants.**
3. Apologies for absence
  4. Declarations of Interest/Requests for Dispensation
  5. To confirm the Minutes of the Parish Council meeting held 15<sup>th</sup> October 2024
  6. County Councillor's Report
  7. District Councillor's Report
  8. Reports and response to Consultations -  
**to include ratification of recommendations**
    - i) Village Centre Strategy Working Group meeting held 17<sup>th</sup> October
    - ii) Planning committee meetings held 22<sup>nd</sup> October 2024 and ratification of two items from the planning committee meeting held 24<sup>th</sup> September 2024
    - iii) Patient Participation Group meeting held 24<sup>th</sup> October 2024
    - iv) Cyber Crime talk held 29<sup>th</sup> October 2024
    - v) P&R committee meeting held 5<sup>th</sup> November 2024
    - vi) Events committee meeting held 6<sup>th</sup> November 2024
    - vii) Remembrance Services 10<sup>th</sup> & 11<sup>th</sup> November 2024
    - viii) NFALC meeting held 13<sup>th</sup> November 2024
  9. Update on Martin's Corner Footbridge
  10. Update on the Village Sign and to consider quotes

11. To consider members for the P&R committee and the Citizen Award working group
12. Road closure for Pancake Races 4<sup>th</sup> March 2025
13. Update on Christmas printed News sheet
14. Correspondence to consider and decide on: -

Village parking problems  
Community Rail Partnership

To consider other correspondence as necessary

15. Accounts for payment: -

**Accounts for Payment**

NFDC – GIS partnership fee - £125.00  
 Viking Office – office supplies - £79.81  
 P&D Hannon – office water & electric - £224.94  
 Brockenhurst Community Hub – hall hire - £179.25  
 J Humphry – payroll services - £39.60  
 Shimie Shine Cleaning – office cleaning - £60.00  
 Streets – supplies - £88.62  
 Gates – fuel - £6.74  
 Mint Gardens – Lengthsman Brockenhurst - £372.00  
 Mint Gardens – bench repairs/hedge cutting - £540.00  
 SLCC – membership (2 employees) - £302.80  
 Rob Hurl – office maintenance. - £72.00  
 Lyndhurst Landscaping – war memorial maintenance. - £230.04  
 Wessex Windows – office window cleaning - £12.00  
 Hampshire County Council – Signage project application fee - £270.00

**Payments Made**

Mailchimp – subscription (2 months) - £24.01  
 Morrisons – office supplies - £3.00  
 P&D Hannon – office rent - £625.00  
 BT – office communications - £69.16  
 Unity Trust Bank – bank charges - £10.20  
 Mint Gardens – Lengthsman East Boldre - £754.67  
 NFDC – Christmas event road closure fee - £184.00  
 Christmas Direct – Christmas lights - £152.98  
 Lampwise – Christmas lights - £62.50

16. To consider the Terms of Reference for the Village Centre Strategy Working Group
17. Clerks & RFO report
18. Items to note - to include items raised by members of the public
19. Date of Next Parish Council Meeting – to be confirmed