

To: Members of the Brockenhurst Parish Council
You are hereby summoned to attend a meeting of the
PARISH COUNCIL to be held at Brockenhurst Village Hall
on 21st May 2024 at 7.00pm

H Lawrence
Parish Clerk
15th May 2024

AGENDA

1. Election of Chairman
2. Chairman's Declaration of Acceptance of Office
3. Election of Vice-Chairman
4. Vice-Chairman's Declaration of Acceptance of Office

Public Presentments: After the Election of the Chairman and Vice Chairman has taken place, a period of ten minutes will be allowed for members of the public present to ask questions or comment on matters affecting the parish and/or its inhabitants.

5. Apologies for absence
6. Declarations of Interest/Requests for Dispensation
- 7 To confirm the Minutes of the Parish Council meeting held 16th April 2024
8. County Councillor's Report
9. District Councillor's Report
10. Election of Committees and Representatives:

Standing Committees: Events
Amenities and Infrastructure
Nalder Charity Management
Personnel and Resources
Planning
Working Groups: Village Centre Strategy
Climate Action
Citizens Award
Churchyard

Parish Council Representatives:

Bailey Benefice
Brock Village Trust Directors
Hampshire Association of Local Councils
NF Consultative Panel
New Forest Association of Local Councils
NF Passenger Transport Forum
Local Cycling & Walking Infrastructure Partnership
Plastic Free Brockenhurst

11. Reports and response to Consultations -
to include ratification of recommendations

- i) Anzac Service held 21st April 2024
- ii) Planning committee meetings held 23rd April 2024
- iii) Feedback from APM held 26th April 2024
- iv) A&I committee meeting held on Tuesday 7th May
- v) Events Committee meetings held 14th May

12. Correspondence to consider and decide on: -

To consider other correspondence as necessary

13. Accounts for payment: -

Corbins Florist – Harding fund - £4.50
Mr D Bennett – Reimburse leaflets & posters - £166.37
Wessex Window Cleaning – office window cleaning - £12.00
Gates Engineering – fuel - £15.13
Highland News & Media – APM advert - £36.00
Viking Office – office supplies - £106.89
J Humphry Associates – payroll services - £39.60
Lyndhurst Landscaping – War Memorial site maintenance - £230.04
Streets Ironmongers – supplies - £15.49
Bronze Design – Citizens Award plaques - £180.00
SPG Machinery – mower repairs - £172.23
Brockenhurst Village Hall – hall hire - £134.50
Brockenhurst Allotment Association – plot holders' subscriptions £220.00

Payments Made:

Mailchimp – subscription (2 months) - £24.99
Post Office – postage - £88.35
Tesco Mobile – reimburse RR - £10.00
P&D Hannon – office rent - £625.00
BT – office communications - £71.77

14. To review the Asset Register dated 31.3.2024
15. To confirm bank signatories for all accounts
16. To approve a recommendation to spread review and adoption of policies and procedures throughout the year, to enable appropriate attention to be given, including the Standing Orders and the Financial Regulations.
17. Review of delegation arrangements to committees and staff
18. Confirm all meeting dates for 2024-2025
19. Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities
20. Clerks & RFO report
21. Items to note - to include items raised by members of the public

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.

22. To consider the Commonwealth War Graves Commission contract
23. Date of Next Meeting
Tuesday 18th June Parish Council Meeting at Brockenhurst Village Hall