

To: Members of the Brockenhurst Parish Council  
You are hereby summoned to attend a MEETING of the  
PARISH COUNCIL to be held at Brockenhurst Village Hall  
on 16<sup>th</sup> April 2024 at 7.00pm

*H Lawrence*  
Parish Clerk  
10<sup>th</sup> April 2024

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### **AGENDA**

Public Presentments: Prior to the commencement of formal business a period of ten minutes will be allowed for members of the public present to ask questions or comment on matters affecting the parish and/or its inhabitants. The functions of the Parish Council are exercised publicly, and it is possible that personal information provided will, by necessity, come into the public domain through papers used at, and discussion at, the public Parish Council meetings, as this is the decision-making process for the Council.

1. Apologies for absence
2. Declarations of Interest/Requests for Dispensation
3. To confirm the Minutes of the Parish Council meeting held 19<sup>th</sup> March 2024
4. County Councillor's Report
5. District Councillor's Report
6. Update on Martin's Corner Footbridge
7. Reports and response to Consultations -  
**to include ratification of recommendations**
  - i) Events Committee meetings held 20<sup>th</sup> March & 10<sup>th</sup> April 2
  - ii) HALC Annual Conference held 20<sup>th</sup> March 2024
  - iii) College Liaison meeting held 25<sup>th</sup> March 2024
  - iv) Planning committee meetings held 26<sup>th</sup> March 2024
  - v) NFDC Community Forum held 27<sup>th</sup> March 2024
  - vi) Hampshire County Council meeting regarding Village Signage Project held Monday 8<sup>th</sup> April 2024
8. Correspondence to consider and decide on: -  
  
To consider other correspondence as necessary

9. To consider membership to the Rural Services Network
10. Accounts for payment: -

#### **Accounts for Payment**

Wessex Windows – Office window cleaning - £12.00  
Viking Office – Stationery - £107.74  
P&D Hannon – Office electric - £107.25  
P Wales – Expenses - £50.76  
H Lawrence – Reimburse poppy wreaths - £49.98  
Premier Group Recycling Ltd – Shredding - £72.00  
HALC – Subscription 24/25 - £893.00  
NFDC – Bin emptying charges 24/25 - £1,470.00  
Lyndhurst Landscaping – War memorial maintenance - £196.02  
J Humphry – Payroll - £39.60  
Brockenhurst Village Hall – Hall hire - £161.25  
Lyndhurst Parish Council – fee for playground inspection course - £92.00  
Rural Services Network – membership - £50.00  
Edge IT Systems Ltd – Annual fee - £492.00

#### **Payments Made**

Mailchimp – Subscription - £12.49  
SLCC – Clerks Manual - £52.30  
Asda – Office kettle - £16.00  
Balmer Lawn Hotel – Flooding meeting costs (from HCC grant monies)  
£136.00  
P&D Hannon – Office rent - £625.00  
BT – Office communications - £64.10  
Mint Gardens Ltd – Lengthsman scheme for East Boldre - £924.00  
Unity Bank – Bank charges - £31.55

11. To confirm the external auditor is BDO and there are no conflicts of interest with Brockenhurst Parish Council
12. To consider the Greener Brockenhurst proposal (presentment at PC meeting 19<sup>th</sup> March 2024)
13. To consider final arrangements for the Citizens Awards 2024
14. Update on arrangements for the Annual Parish Meeting 24.4.24
15. Approval of the Parish Council Publication Scheme
16. Clerks & RFO report
17. Items to note - to include items raised by members of the public
18. Date of Next Meeting

Wednesday 24<sup>th</sup> April 2024 Annual Parish Meeting at Brockenhurst Village Hall  
Tuesday 21<sup>st</sup> May 2024 Parish Council Meeting at Brockenhurst Village Hall