

To: Members of the Brockenhurst Parish Council
You are hereby summoned to attend a MEETING of the
PARISH COUNCIL to be held at Brockenhurst Village Hall
on 20th June 2023 at 7.00pm

H Lawrence

Parish Clerk
14th June 2023

AGENDA

Public Presentments: Prior to the commencement of formal business a period of ten minutes will be allowed for members of the public present to ask questions or comment on matters affecting the parish and/or its inhabitants. The functions of the Parish Council are exercised publicly, and it is possible that personal information provided will, by necessity, come into the public domain through papers used at, and discussion at, the public Parish Council meetings, as this is the decision-making process for the Council.

1. Apologies for absence
2. Declarations of Interest/Requests for Dispensation
3. To confirm the Minutes of the Parish Council meeting held 16th May 2023
4. County Councillor's Report
5. District Councillor's Report
6. Reports and response to Consultations -
to include ratification of recommendations
 - i) Environment Agency meeting held 19th May 2023
 - ii) Planning committee meetings held 23rd May 2023
 - iii) Brockenhurst Village Trust meeting held 23rd May 2023
 - iv) A&I committee meeting held on Tuesday 6th June 2023
7. To confirm additional members joining committees
8. To determine a date for the 2024 Annual Parish Meeting
9. Update on Brockenhurst Speedwatch
10. Parish Council four-year plan
11. Brookley Road Scheme
12. Correspondence to consider and decide on: -

To consider other correspondence as necessary

13. Accounts for payment: -

Fair Account	audit fees	£340.00
The Play Inspection Co Ltd	playground inspection	£87.54
Gates of Brockenhurst	fuel	£29.48
Streets Ironmongers	supplies	£23.40
Brockenhurst Village Hall	hall hire	£143.00
Brockenhurst Village Hall	Playground peppercorn rent	£1.00
Viking Office UK Ltd	stationery	£129.69
Mint Gardens Ltd	outdoor maintenance	£600.00
Mint Garden Ltd	Lengthsman Scheme BPC	£552.00
Farwell	Allotment skip hire	£351.60

Payments made:

Bigdug Limited	container shelving	£584.39
Mailchimp	subscription (2 months)	£25.30
Tesco mobile	reimburse RR	£10.00
Tesco	office supplies	£16.30
Tesco	Chairman's allowance (gifts)	£13.45
P&D Hannon	office rent	£625.00
BT	phone & broadband	£64.10

14. Consideration of Internal Audit Report and Risk Assessment 2022/23

15. Approval of Annual Governance and Accountability Return 2022/23

i) Section 1 - Annual Governance Statement

ii) Section 2 - Accounting Statements

iii) Period for the exercise of public rights from 22/06/23 to 02/08/23

16. Re-appointment of Paul Reynolds FMAAT as Internal Auditor for 2023/24

17. Clerks & RFO Report

18. Items to note - to include items raised by members of the public

19. Date of Next Meeting

Tuesday 18th July Parish Council Meeting at Brockenhurst Village Hall