

To: Members of the Brockenhurst Parish Council  
You are hereby summoned to attend the ANNUAL MEETING  
of the PARISH COUNCIL to be held at Brockenhurst Village Hall  
on TUESDAY 16th MAY 2023 at 7.00 PM

*H Lawrence*

Parish Clerk  
11<sup>th</sup> May 2023

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## AGENDA

1. Election of Chairman
2. Chairman's Declaration of Acceptance of Office

**Public Presentments: After the Election of the Chairman has taken place, a period of ten minutes will be allowed for members of the public present to ask questions or comment on matters affecting the parish and/or its inhabitants.**

3. Election of Vice-Chairman
4. Vice-Chairman's Declaration of Acceptance of Office
5. Apologies for absence
6. Declarations of Interest/Requests for Dispensation
7. To confirm the Minutes of the Meeting held on 18<sup>th</sup> April 2023
8. To consider any committees or working groups to be created
9. Election of Committees and Representatives:

Standing Committees: Events

Amenities and Infrastructure  
Nalder Charity Management Committee  
Personnel and Resources  
Planning  
Policy

Working Groups:

Climate Action Group  
Village Centre Strategy Group

Parish Council Representatives:

Bailey Benefice  
Brock Village Trust Directors  
Hampshire Association of Local Councils  
NF Consultative Panel  
New Forest Association of Local Councils  
NF Passenger Transport Forum  
Solent Community Rail Partnership  
Local Cycling & Walking Infrastructure Partnership  
Plastic Free Brockenhurst

10. To review the delegation arrangements for committees
11. To approve a recommendation to spread review and adoption of policies and procedures throughout the year, to enable appropriate attention to be given, including the Standing Orders and the Financial Regulations.

12. County Councillor's Report
13. District Councillor's Report
14. Reports and response to consultations:  
to include ratification of recommendations
  - i) NFALC meeting held Thursday 20<sup>th</sup> April 2023
  - ii) Anzac Service held Sunday 23<sup>rd</sup> April 2023
  - iii) Planning Committee held Monday 24<sup>th</sup> April 2023
  - iv) Annual Parish Meeting held Tuesday 25<sup>th</sup> April 2023
15. Correspondence  
  
Cross Country Trains – further update  
  
To consider any correspondence as necessary
16. Confirm all meeting dates for 2023-2024
17. Update on the Parish Council communications plan
18. Update on Brockenhurst Speedwatch
19. To review the Asset Register dated 31.3.2023
20. Declaration of Eligibility for General Power of Competence
21. To confirm the external auditor is BDO and there are no conflict of interest with Brockenhurst Parish Council
22. To confirm bank signatories for all accounts
23. Accounts for Payment:  
  
Accounts for Payment  
New Milton Advertiser - APM advert - £36.00  
Streets Ironmongers - supplies - £106.16  
Gates Engineering - fuel - £7.39  
Corbins Florist - Harding fund - £4.50  
HALC - LCPD membership 23/24 - £198.00  
Vitaplay – playground bin - £1065.00  
Wessex windows – window cleaning - £12.00  
Village Hall – Room hire June - £143.00  
  
Payments Made  
  
P&D Hannon - office rent - £625.00  
Festive Lights Ltd - Christmas lights - £769.32  
BT - £68.26
24. Clerks & RFO report
25. Items to note - to include items raised by members of the public
26. Date of next meeting: Tuesday 20th June 2023