

To: Members of the Brockenhurst Parish Council  
You are hereby summoned to attend a MEETING of the  
PARISH COUNCIL to be held at Brockenhurst Village Hall  
on 21<sup>st</sup> February 2023 at 7.00pm

*H Lawrence*

Parish Clerk

16<sup>th</sup> February 2023

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### AGENDA

Public Presentments: Prior to the commencement of formal business a period of ten minutes will be allowed for members of the public present to ask questions or comment on matters affecting the parish and/or its inhabitants. The functions of the Parish Council are exercised publicly, and it is possible that personal information provided will, by necessity, come into the public domain through papers used at, and discussion at, the public Parish Council meetings, as this is the decision-making process for the Council.

1. Apologies for absence
2. Declarations of Interest/Requests for Dispensation
3. To confirm the Minutes of the Parish Council meeting held 17<sup>th</sup> January 2023
4. County Councillor's Report
5. District Councillor's Report
6. Presentation by Ben Partridge HCC Community Engagement Ranger
7. Friends of Brockenhurst presentation of their project to improve cycle and walking routes
8. Reports and response to Consultations -  
**to include ratification of recommendations**
  - i) Planning committee meetings held on 24<sup>th</sup> January 2023
  - ii) Events Committee meeting held on 31<sup>st</sup> January 2023  
To consider the purchase of Coronation commemorative item to give to children in Brockenhurst.
  - iii) NFALC meeting held on 2nd February 2023
  - iv) A&I Committee held on Monday 13<sup>th</sup> February 2023
  - v) Quadrant meeting held on 14<sup>th</sup> February 2023
9. Arrangements for the 2023 Brockenhurst Citizens Awards
10. Update on the Parish Council communications plan including update on the current and next newsletter.

11. Arrangements for 2023 Annual Parish Meeting 25<sup>th</sup> April 2023

12. Correspondence to consider and decide on: -

To consider other correspondence as necessary

13. Accounts for payment: -

Brockenhurst Village Hall	2 months room hire	£335
Streets Ironmongers	supplies	£94.62
Westbeams	playground fencing	£510
TLC Online	newsletter printing	£56
Positano	war memorial grass cutting	£31.50
Viking	stationery	£73.24
P&D Hannon	office electricity	£123.64
P&D Hannon	Insurance	£387.00
J Humphrey	Payroll services January	£36.00
Wessex cleaning	office windows January	£12.00
Village Hall	bike shelter reimbursement	£280.00

Payments Made:

Tesco mobile	reimburse RR	£10.00
Regatta	protective clothing	£40.75
Mailchimp	2 months subs	£25.68
P&D Hannon	office rent	£625.00
BT	telephone	£56.05
Mint Gardens	lengthsman for Sway PC	£1,200.00
Alldays	2 x office parking clocks	£60.00
Ace	Safetywear	£234.46
Evri	workwear parcel return	£3.80
Asda	office cleaning supplies	£11.49

14. Update on Village Sign

15. To consider quote for replacement garden equipment

16. Clerks & RFO Report

17. Items to note - to include items raised by members of the public

18. Date of Next Meeting

Tuesday 21<sup>st</sup> March at Brockenhurst Village Hall