

To: Members of the Brockenhurst Parish Council
You are hereby summoned to attend a Meeting of the
Personnel and Resources Committee of Brockenhurst Parish Council to be held on
Tuesday 5th July 2022 at 7.00pm at Brockenhurst Village Hall

H Lawrence

Parish Clerk
29th June 2022

AGENDA

1. Election of Chairman
2. Apologies for Absence
3. Declarations of Interest/Requests for Dispensation
4. To approve the Minutes of Meeting held 1st March 2022
5. Future plans for the Village Directory and PC Newsletter
6. Review of allotment fees including update on main water supply
7. Financial Comparison and Bank Balances
8. Financial Risk Assessment from Internal Auditor
9. Financial Regulations and Financial Internal Control Policy
10. Grant Applications:
 - a. Brockenhurst Parochial Church Council
 - b. Shining Lights Performing Arts Academy
 - c. Brockenhurst Village Hall Indoor Bowls Club
 - d. The Brockenhurst Village Trust
 - e. The Royal British Legion Brockenhurst Branch
11. Insurance claim and replacement of cemetery tools and equipment
12. Review of Asset Register with Insurance Policy valuations and Policy renewal
13. Review of payroll outsourcing and consideration of new quotations
14. Appointment of Internal Auditor

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.

15. Local Government Pension Scheme
16. Any Other Items
17. Date of next meeting – Tuesday 1st November 2022