

To: Members of the Brockenhurst Parish Council
You are hereby summoned to attend a Meeting of the
Personnel and Resources Committee of Brockenhurst Parish Council to be held on
Tuesday 6th July 2021 at 7.00pm at Brockenhurst Village Hall

H Lawrence

Parish Clerk
30th June 2021

AGENDA

Election of Chairman

1. Apologies for absence
 2. Declarations of Interest/Requests for Dispensation
 3. Minutes of Meeting held 2nd March 2021
 4. Matters Arising not already on Agenda
 - i) Office opening to the public
 - ii) Communications – Office window
 5. Grant applications:
 - i) New Forest Citizens Advice Bureau
 - ii) Compass Counselling
 - iii) Greener Brockenhurst
 - iv) NF Victim Support
 6. Budget comparison and bank balances
 7. Insurance policy renewal due 1st August and to consider including cyber insurance cover
 8. Review of Investment Strategy
 9. Village Centre Strategy – initial responses to questionnaire
- Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.**
10. Confirm employment of clerk following end of probationary period & review
 11. Confirmation of clerk's employment contract

12. Local Government Pension Scheme – Suspension notice valid until 31.12.2023
13. Confirmation of RFO job title and contract
 - i) Purchase of a laptop to a maximum of £1000
14. Review of working arrangements at cemetery
 - i) Ray Rideout June review
 - ii) PCC working hours review
15. Approval of draft sickness absence policy, inc. sick pay
16. Salary reviews for 2021/22 including Christmas Bonus
17. Any Other Items
18. Date of next meeting – 2nd November 2021