

To: Members of the Brockenhurst Parish Council  
You are hereby summoned to attend a MEETING of the  
PARISH COUNCIL to be held via the internet at [www.Zoom.us](http://www.Zoom.us)  
Meeting ID: 819 4582 3114 on Tuesday 19th January 2021 at 7.00 pm

Please notify the Clerk for all access details if you intend to join this meeting as  
a member of public, a password is required



Parish Clerk  
12th January 2021

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## AGENDA

Public Presentments: Prior to the commencement of formal business a period of ten minutes will be allowed for members of the public present to ask questions or comment on matters affecting the parish and/or its inhabitants. The functions of the Parish Council are exercised publicly and it is possible that personal information provided will, by necessity, come into the public domain through papers used at, and discussion at, the public Parish Council meetings, as this is the decision-making process for the Council.

1. Apologies for absence
2. Declarations of Interest/Requests for Dispensation
3. To confirm the Minutes of the Meeting held on 17th November 2020
4. Matters Arising :
  - i) Container licence ready for signature
  - ii) Update on postboxes
5. County Councillor's Report
6. District Councillor's Report
7. Confirmation of Precept Requirement for 2021/22 at £42.49 per Band D
8. Committee structure:
  - i) Additional members on Committees  
  
To add Alan Bartlett as a member of the A & I committee  
To add Michael Croker as a member of the P & R committee

9. Reports and response to Consultations -  
**to include ratification of recommendations**
  - i) Planning committee - November and December
  - ii) Consultative Panel - 3rd December
  - iii) Climate Action Group - 5th January
  - iv) Quadrant meeting - 12th January - PC representative to be appointed
10. Current Covid situation
11. Change of signatory on PSDF account
12. Confirmation of eligibility to exercise the General Power of Competence
13. Correspondence  
  
Advance notice of Census 2021 - 21st March
14. Accounts for payment – December and January
  - i) Viking - Stationery - £46.14
  - ii) Streets Ironmongers - supplies - £150.60
  - iii) Gates - petrol - £70.54
  - iii) BT phone bill - £126.18 - Dec and Jan
  - iv) Ross Boyle Electrical - First draw on Christmas Lights - £1975
  - v) Christopher Hoare Tree Services - churchyard tree - £1476
  - vi) Farwell - Village sign base and post - £2339.78
  - vii) Positano Ltd. - WM mowing - £60
  - viii) Vitaplay - Trampoline replacement - £4008.56
  - ix) Mrs. M. Pattison - stamps - £33.84
  - x) Lexis Nexis Publishers - Local Council Administration Book - £119.99
  - xi) Wessex Window Cleaning - Office windows - £60
  - xii) Lymington Times - Clerk job ad - £286.80
  - xiii) Mr. R. Horne - reimbursement Christmas lights parts - ££128.94
  - xiv) HMRC - PAYE & NIC - £2919.94.
15. Items to note - to include items raised by members of the public
16. Date of Next Meeting - 17th February 2021 - 7.00 pm

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.**

17. Ratification of change to working hours for Groundsman following resignation of Kevin Baker
18. Appointment of Parish Clerk

To ratify the appointment of the successful applicant for the post of Parish Clerk.