

BROCKENHURST PARISH COUNCIL

The Parish Council Office
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Noticeboards Policy

Introduction

The purpose of this policy is to provide guidelines regarding the usage of the two Parish Council noticeboards and the material which can be displayed.

The Parish Council owns one noticeboard in Brookley Road, located opposite to the entrance to the NFDC car park. The other noticeboard is located at Wootten.

Use of the noticeboards

The noticeboards are to be used for the posting of official notices that the Parish Council are required to display to carry out its duties and to keep the community informed of its actions and decisions. These include: -

Parish Council Meetings Agendas

The agendas of Brockenhurst Parish Council and its committee meetings will be displayed at least three working days prior to the meeting and take priority over other notices.

Parish Council Minutes

Where space allows the minutes of the Parish Council meetings and its committees will be displayed.

Other Authority notices

Requests from Hampshire County Council, New Forest District Council, New Forest National Park Authority and the Verderers for notices to be displayed will be considered subject to space.

Election notices and results

Documents issued by New Forest District Council elections office will be displayed as required to comply with legislations.

Display of other notices

Notices to advertise charitable and non-profit making local events and activities of interest to the residents of Brockenhurst may be allowed, subject to space and permission of the clerk and the Chairman of the Council.

All notices should clearly display the organisation and be no larger than A4 size.

Political notices will not be displayed.

Business advertising or notices for profit making activities will not be displayed.

ADOPTED: 19.9.23

REVIEWED: September 2024

To be reviewed annually or sooner if required