

BROCKENHURST PARISH COUNCIL

The Parish Council Office

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Amenities and Infrastructure Committee

Terms of Reference

General

The objective of the Amenities and Infrastructure Committee is to improve the quality of life in the civil Parish of Brockenhurst for all residents and to support the Parish's economic development.

The Committee will:

be responsible for compiling its own annual budget and advising the Personnel and Resources Committee of its contents for inclusion in the annual budget process.

in conjunction with the Parish Clerk and RFO, monitor its functions and expenditure.

assess and budget for future maintenance, replacement or upgrading of items for which it is responsible.

Committee responsibilities

To consider and, where appropriate make recommendations to the full Parish Council, on matters relating to:

the efficient management of, and safe access to or use of, land, buildings and other assets owned, leased or managed by the Parish Council (Physical Assets);

the policy (including fee levels) and provision for burials and interments in the part of St Nicholas Churchyard not managed directly by the Church of England (Cemetery);

the provision either by the Parish Council and/or by other promoters, of leisure events, activities or amenities whether or not on land owned by the Parish Council (Amenities);

the enhancement of the general, environmental or aesthetic appearance of the Parish (such as signage, litter prevention and amenity plantings) which are provided or owned by others within the parish or for which the Parish Council is or may be responsible (Appearance Infrastructure);

the provision and operation of infrastructure (such as highways, telecommunications, flood prevention, railways, car and cycle parks) not provided by the Parish Council but on which the residents, businesses and visitors depend (Physical Infrastructure).

To make decisions and take actions relating to the Physical Assets and the Cemetery within delegated powers including setting the duties of the Parish Council's ground staff and contractors such as lengthsman.

To liaise and where appropriate, co-operate, promote, decide and take actions with or without other organisations, owners and providers relating to Amenities, Appearance, Cemetery and Physical Infrastructure within delegated powers, having regard at all times to the relative benefit or burden therefrom on all residents, local businesses and visitors.

Meetings

The Committee to hold at least four meetings a year.

Policy Review

This policy will be reviewed every three years.

Physical Assets and Amenities

The following list sets out the existing main Physical Assets and Amenities of the Parish Council but is not conclusive of all such assets.

The War Memorial and its garden
the Churchyard
Shed including container at St Nicholas burial grounds at Church Lane
the allotments at Black Knowl
the children's playground in Highwood Road
the public benches for which the Council is responsible
the historic Fire-bell (situated in the garden of Rosetta Cottage, Sway Road);
the Parish Council's bus shelter at Waters Green
the village sign (currently being designed)
the noticeboards (including Wootton)
the Christmas lights and trees
the defibrillator on the outside wall at Tesco's Store
the Watersplash sluice
the Parish Council Office at Brookley Road
Storage Container at New Park
Message board at the Watersplash

Reviewed: August 2024

Next Review date: August 2027 or sooner if required